

**MINUTES OF MEETING
BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MONTICELLO
FEBRUARY 20, 2018**

The regular meeting of the Board of Public Works and Safety, of the City of Monticello, Indiana was held on Tuesday February 20, 2018 at 5:30 p.m. This began as a joint meeting with the Monticello Redevelopment Authority. The meeting was called to order by Mayor Ken Houston and was opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Jim Mann, was answered by Mayor Ken Houston, Board Members Grace Oilar and Andy Harmon. City Attorney George Loy was also present.

Roll call of the Redevelopment Authority members by Jim Mann was answered by Clarissa Cobb and Chris McWhirter. Gary Allen was absent.

A motion was made by Board Member Grace Oilar, seconded by Board Member Andy Harmon to approve the minutes of the Regular Meeting of January 16, 2018 as presented. All ayes, motion carried. City Attorney George Loy suggested the Board of Works suspend their meeting and allow the Redevelopment Authority to carry out the business on their agenda first since it is less involved. Andy Harmon made a motion to suspend the meeting at 5:33 pm. Grace Oilar seconded the motion. All ayes, motion carried.

Mayor Ken Houston called the Board of Works meeting back to order at 5:47 pm.

ADDITIONS OR DELETIONS TO THE AGENDA-None

OLD BUSINESS

1. Wildman Uniform & Linen-Service Agreement-The term of the agreement was reduced from 6 years to 3 years and there will be no special merchandise purchased. Grace Oilar made a motion to approve the service agreement as corrected. Andy Harmon seconded the motion. All ayes, motion carried.

NEW BUSINESS

1. Police-Accept Resignation of Hallie Feuquay as Full Time Receptionist-Grace Oilar made a motion to accept the resignation of Hallie Feuquay effective 2-4-2018. Andy Harmon seconded the motion. All ayes, motion carried.
2. Police-Accept Resignation of Joni McAleer as Full Time Receptionist-Andy Harmon made a motion to accept the resignation of Joni McAleer effective 2-18-2018. Grace Oilar seconded the motion. All ayes, motion carried.

3. Police-Permission to Hire Lou Ann Goffe and Shaylan Mead as Full Time Receptionists-Andy Harmon made a motion to hire Lou Ann Goffe and Shaylan Mead effective immediately. Grace Oilar seconded. All ayes, motion carried.
4. Police-Permission to Advertise for Part Time Receptionists-Mayor Houston made a motion to approve advertising for part time receptionists. Andy Harmon seconded. All ayes, motion carried.
5. Wastewater-Wessler Invoice 31335-Adam Downey indicated this invoice is for warranty work with the wastewater treatment plant and is for the month of December 2017. Grace Oilar made a motion to approve the invoice in the amount of \$1,624.82. Andy Harmon seconded the motion. All ayes, motion carried.
6. Wastewater-Commonwealth Invoices 40567 and 40681-Adam Downey reported that invoice 40567 is for work on the Long Term Control Plan in the amount of \$18,468.33. Invoice 40681 in the amount of \$173.79 is for cleaning and televising sewer lines. Andy Harmon made a motion to approve the 2 invoices as presented. Grace Oilar seconded the motion. All ayes, motion carried.
7. Wastewater-Siteworx, LLC-Change Order-South Street Ext West-Adam Downey indicated the original contract was approved July 3, 2017. The change order involves moving dirt which RL Turner put on an easement to the large pile on City property. Adam also indicated there is a deduct due to pipe that was already ordered for the project. City Attorney George Loy said the original contract was for \$58,000.00. The deduct for the pipe is \$10,715.00. Spoils relocation added \$35,636.00. A bond added \$650.00. George indicated the contract is ready to go. Mayor Houston stated that the original contract of \$58,000.00 is a stormwater contract which will be paid for by the City. The change order of \$28,203.00 will be paid from the Fire Station project funds. Mayor Houston made a motion to approve the change order as presented in the amount of \$28,203.00. Grace Oilar seconded the motion. All ayes, motion carried.
8. RQAW-Contract Review-DES # 1600938-Mayor Houston outlined the project as an extension of sidewalks on South Main Street. West side-from Altherr Park to Gordon Road. East side-from Tioga Road to the exit of the park. Once approved, the contract will be sent to INDOT for their action. Andy Harmon made a motion to approve the RQAW contract for South Main Street. Grace Oilar seconded the motion. All ayes, motion carried.

9. Consideration of Contracts Regarding the Monticello Fire Station-City Attorney George Loy indicated that on 12-1-2017 the Board Of Works met to approve a Resolution terminating the RL Turner contract and declaring an emergency pursuant to IC 36-1-12-9. This provides for the City to go out and solicit quotes to get the work finished. Quotes for interior concrete work involving sealing and striping the bay floor and epoxy coating floors relative to the office areas two quotes were received. One is from Rite Way Concrete Seal Systems and another from Browning Chapman. For exterior removal and replacement of faulty concrete on the west loop driveway two additional quotes were received. One is from Mann Concrete and another is from Rock Solid Inc. Grace Oilar made a motion to approve the Resolution of the Monticello Redevelopment Authority that approves the emergency construction contracts to Rite Way and Mann Concrete as a result each contractor having the lowest and best quotes. Rite Way's price is \$30,987.00 and Mann Concrete's is \$42,500.00. Andy Harmon seconded the motion. All ayes, motion carried.

10. Utility Adjustments-Andy Harmon made a motion to approve the adjustments as presented. Grace Oilar seconded. All ayes, motion carried.

There being no further business, meeting adjourned at 6:12 p.m.

James D Mann
Clerk Treasurer
City of Monticello