



*City of Monticello*  
*Cathy Gross, Mayor*

*227 North Main • Monticello, IN 47960 • 574-583-9889 • Fax 574-583-9244*  
*www.monticelloin.gov*

**CITY OF MONTICELLO**  
**PRESS RELEASE**

Sunday, March 22, 2020

Mayor Cathy Gross, City of Monticello, is declaring a public health/local disaster emergency effective Sunday, March 22, 2020 following the lead of the White County Board of Commissioners.

There is a local disaster/emergency throughout the city, specifically linked to the spread of COVID-19.

Monticello and its departments will continue to cooperate with White County, the Indiana State Department of Health, the State of Indiana and other local governments and organizations in their efforts to address this health emergency.

The purpose of this declaration is to facilitate future financial reimbursement, funding assistance, supplies and other assistance as are made available through the State and Federal Government due to the health emergency.

The City of Monticello reminds everyone to continue to maintain a high level of awareness as to the appropriate measures to protect against the spread of the virus. "Social distancing" remains critical for success. We will continue to work together to protect our residents and employees.

**CITY OF MONTICELLO**  
**COVID-19 NOTICE TO CITY EMPLOYEES**

**March 24, 2020**

**ADDITION TO EXECUTIVE ORDER**

**DECLARATION OF LOCAL EMERGENCY OF MARCH 22, 2020**

We are working diligently with the local health department and Emergency Management to address the concerns regarding COVID-19. Federal and State authorities are making recommendations that are changing daily. Decisions need to be made to protect employees and the public while maintaining services to our community.

In order to do our part to curtail the spread of COVID-19 (Coronavirus) and to comply with Governor Holcomb's Executive Order 20-08, Directive for Hoosiers to Stay at Home, the City of Monticello will begin Lockdown, and move to Essential Staffing ONLY, beginning Tuesday, March 24, 2020, 11:59 pm EST, through Tuesday, April 7, 2020, or until further notification.

Essential staffing will require no more than one (1) person be in a room or confined space at a time, unless essential services (i.e. public safety, sanitation testing, or like activities) require multiple personnel. Supervisors and Department Heads need to make sure their employees understand these restrictions and develop schedules that provide for these accommodations.

It is the desire of city leadership that no employee lose pay or use their paid time off. This is subject to change as none of us can forecast the duration of these precautions.

Your Board of Public Works and Safety and your City Council will be revisiting these policies and procedures via only essential video conferencing meetings, when appropriate and as conditions change and warrant revisions. Any changes to this directive will be shared with our employees through their department heads.

This Order shall expire in seven (7) days.

SO DECLARED THIS 23<sup>rd</sup> DAY OF MARCH, 2020.

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Cathy Gross, Mayor  
City of Monticello, Indiana

