

**MINUTES OF MEETING
BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MONTICELLO
MONDAY, MARCH 21, 2011**

The meeting of the Board of Public Works and Safety, of the City of Monticello, Indiana, was held on Monday, March 21, 2011, at 5:30 p.m. The meeting was called to order by Board President Mike Keever and opened with the Pledge of Allegiance.

Roll call, by Deputy Clerk Treasurer Pat Golden, was answered by Board President Mike Keever, and Board Member Phil Vogel and City Attorney, George Loy. Board Member Mayor Jason Thompson was absent.

There being no additions, deletions, or corrections to the minutes of the regular meeting on Tuesday, February 22, 2011, a motion was made by Board Member Phil Vogel and seconded by Board President Mike Keever, to approve the minutes as presented. All ayes, motion carried.

Additions or Deletions to Agenda – Permission to Advertise bids for Bryans Lift Station Wastewater Treatment Plant

Open Bids for Plant Automation – Wastewater

Attorney Loy stated the Wastewater Treatment Plant advertised, as required, for bids for the Plant's Automation Project. One bid was received by Huston Electric Inc. in the amount of \$167,545.00. Board Member Phil Vogel requested that Superintendent Joe Mowrer review this bid to make sure that all the required specifications for the plant's automation were quoted. A motion was made by Board Member Phil Vogel, seconded by Board President Mike Keever, to take this bid under advisement. All ayes, motion carried.

Accept Letter of Resignation for Cathy Kmetz – Police Department

Police Captain Kyle Peterson stated that Cathy Kmetz submitted her resignation to accept a different job. She worked the night shift 11:00 p.m. to 7:00 a.m. A motion was made by Board President Mike Keever, seconded by Board Member Phil Vogel to accept the resignation of Cathy Kmetz, Police Department. All ayes, motion carried.

Permission to Hire Full Time Receptionist – Police Department

A motion was made by Board Member Phil Vogel, seconded by Board President Mike Keever to give permission to the Police Department to hire a Full Time Receptionist from 11:00 p.m. to 7:00 a.m. All ayes, motion carried.

**Consideration of Policy Changes: Towing Policy, Bulletproof Vest Policy, and Sniper Policy
Police Department**

Police Captain Kyle Peterson stated that the present towing policy is outdated and to protect the City towing vehicles an updated towing policy should be put in force. This policy conforms

to state laws consisting of guidelines for towing and/or impounding vehicles. Board Member Phil Vogel questioned Captain Peterson on various guidelines mentioned in the policy and Peterson explained in detail the importance of having a complete outlined policy for vehicle towing/impound or seizure/forfeiture policy. Captain Peterson also stated that the Police Department needed a new Protective Body Armor Policy. To be eligible for future federal grants for body armor, the Police Department has to have a mandatory vest policy in force. All officers in uniform on duty and detectives and plain clothes officers have to have protective body armor readily available while on duty. Captain Peterson said the Sniper Policy is new. An officer would be trained with a high power rifle for situations with regard to a hostage, or other imminent threat of death or great bodily harm to an individual. This is very serious and Board Member Phil Vogel had many questions regarding this policy and would like further review as to state regulations. A motion made by Board President Mike Keever, seconded by Board Member Phil Vogel to approve the Vehicle Towing/Impound for Seizure/Forfeiture Policy. All ayes, motion carried. A motion was made by Board Member Phil Vogel, seconded by Board President Mike Keever to approve the Protective Body Armor Policy. All ayes, motioned carried. A motion was made by Board Member Phil Vogel, seconded by Board President Mike Keever to take the Sniper Policy under advisement so more information can be obtained. All ayes, motioned carried.

Permission to Advertise bids for the Bryans Lift Station Project – Wastewater Treatment Plant

Jon Borgers, Project Manager, Wessler Engineering, showed the council members specs on the life station and they should be ready for advertising by next week. With the Disaster Recovery Grant, all bids have to be in by April 30, 2011. They do not have to be acted on at this time, just received. Bids will be split into a main bid and alternative bids so that amounts will not go over the grant amount. Mr. Borgers answered in detail various questions the board members had with regard to the project. A motion was made by Board Member Phil Vogel, seconded by Board President Mike Keever to give permission to advertise bids for the Bryans Life Station Project. All ayes, motioned carried.

There being no further business, meeting adjourned at 6:00 p.m.

Pat Golden, IAMC, CMC
Deputy Clerk Treasurer