

**MINUTES OF MEETING
BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MONTICELLO
MONDAY, OCTOBER 17, 2011**

The regular meeting of the Board of Public Works and Safety, of the City of Monticello, Indiana, was held on Monday, October 17, 2011, at 5:30 p.m. The meeting was called to order by Mayor Jason Thompson and opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Liz Oilar, was answered by Board Members Mayor Jason Thompson, Mike Keever, and Phil Vogel, and City Attorney George Loy.

There being no additions, deletions, or corrections to the minutes of the regular meeting on Monday, September 19, 2011, and the special meeting on Monday, October 3, 2011, a motion was made by Board Member Phil Vogel, seconded by Board Member Mike Keever, to approve the minutes as presented. All ayes, motion carried.

There was a deletion to the agenda – Consideration of Jefferson Township EMS Contract – Fire Department

Permission to Hire Patrolman - Police Department

Police Chief Curt Blount stated that they have gone through the application process for a new Patrolman at the Police Department. They received 23 applications. Of those, 17 were given the written and physical testing. Eight were interviewed, with three given extensive background investigations. Chief Blount would like permission to hire Christopher Blake as the new Patrolman at the Police Department. Christopher lives in Monticello with his wife and new baby boy. He stood out from the other candidates. He recently went through the Indiana State Police Process. Due to budget cuts, 35 of his classmates were cut who would have gone to the academy. Christopher was one of the 35 cut. Christopher stated that this is something he always wanted to do and wants to give back to his community. This will be a conditional offer pending his physical and psychological exam with the Pension Board. As soon as the Pension Board gives written notice that he is accepted then Chief Blount will enroll Christopher in the earliest academy classes. Hopefully, this will be in January or February. Board Member Phil Vogel made the motion to hire Christopher Blake to be on the City's Police Department, seconded by Board Member Mike Keever. All ayes, motion carried.

Consideration of Declaration of Covenants & Restrictions – Parks Department+

Park Superintendent Mitch Billue stated that this is a requirement from the State and Federal government in regards to the properties that were purchased by the Parks Board for the Nature Park. This Declaration of Covenants & Restrictions must be approved by the Board of Works in order to finish up the paperwork for the \$200,000.00 Land and Conservation grant awarded to Altherr Park. The use of the real estate has to be retained and used for public outdoor recreation purposes. Any future utilities constructed or renovated have to be underground. Once signed, these Covenants will be recorded and then will become a permanent restriction on the use of the property. Board Member Phil Vogel made the motion to accept the Declaration of Covenants and Restrictions for the Parks Department for Altherr Park grant, seconded by Board Member Mayor Jason Thompson. All ayes, motion carried.

Adoption of Standard Operating Procedures – Fire Department

Fire Chief Shane Swaim stated that the blue folder he gave the Board is the most current and up to date copy of the Standard Operating Procedures for this department. If it is a City policy in the City's Personnel Policies Handbook, then it is left out of their SOP'S. The purpose of the Fire Departments SOP Handbook is to provide guidelines to assure a standard response or action to a specific situation. Board Member Mike Keever made the motion to approve the submitted rules and regulations changes by Chief Swaim, seconded by Board Member Mayor Jason Thompson. All ayes, motion carried.

Fire Chief Shane Swaim let the Board know that Bryan Dixson will be taking his practical testing in Indianapolis on November 5, 2011. He also stated that the generator is in at the Fire Station but is not working yet because the oil pressure sensor is bad. He expects that to be replaced this week. When the generator was first tested, there was an electrical surge which caused some issues at the station. These are being addressed and will be taken care of by the contractor who installed the generator.

There being no further business, meeting adjourned at 5:50 p.m.

Liz Oilar, IAMC, CMC
City Clerk Treasurer