

**MINUTES OF MEETING
BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MONTICELLO
MONDAY, AUGUST 18, 2008**

The meeting of the Board of Public Works and Safety, of the City of Monticello, Indiana was held on Monday, August 18, 2008 at 5:30 pm. The meeting was called to order by Mayor Jason Thompson and opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Liz Oilar, was answered by Mayor Jason Thompson, Board Members Mike Keever, and Phil Vogel, and City Attorney George Loy.

There being no additions, deletions, or corrections to the minutes of the meeting of July 21, 2008, a motion was made by Board Member Phil Vogel, seconded by Board Member Mike Keever, to approve the minutes as presented. All ayes, motion carried.

Approval of Police Department K-9 Standard Operating Procedures

Chief Curt Blount gave the Board an old and new policy, the difference being use of force issues, what to do when the dog does bite someone, and how to report if the dog becomes injured. He asked for the Board's approval so they could get this in circulation and start using the new procedures. Board member Mike Keever asked about someone being bitten by a dog and then refuses medical treatment. Police Chief Blount stated that anyone previously bitten was arrested. Board member Keever suggested using a Refuse Treatment Form that the ambulance personnel have on file. Chief Blount stated that his department would provide a waiver form and this will be added to the procedures booklet. Board member Keever inquired about the time the officer puts in caring for the dog and how they are compensated. Chief Blount explained that canine officers work an eight hour shift and are compensated one hour and on their days off they receive \$10.00 per day. Board member Mike Keever made the motion to approve the new K-9 policy, seconded by Board member Phil Vogel. All ayes, motion carried.

Approval to Hire Night Secretary – Police Department

Police Chief Curt Blount stated that he would like to hire Cathy Kmetz as his new night secretary. He feels she is very experienced in this type of work, and she had the best interview. Board member Keever asked if the position was a replacement, with full time benefits, and if it is budgeted. Chief Blount stated in the affirmative. Board member Phil Vogel made the motion to approve Cathy Kmetz for the new night secretary, seconded by Board member Mike Keever. All ayes, motion carried.

Consideration of Resolution 2008-9; Granting Firefighter Leave of Absence

City Attorney George Loy stated that the statutes pertaining to police and fire leave of absence has changed recently. Specifically Indiana Code 36-8-52. That statute had always permitted a leave of absence to any police or fireman for sickness, disability, or sabbatical purposes. It mandated a leave of absence for any police or fireman elected to the Indiana General Assembly. It has been amended, effective July 1, 2008, to permit a police officer or firefighter to be granted a leave of absence by the appointing authority, which for us is the Board of Works, for a period of time during that person's service in elected office. The Mayor is requesting this to be considered by the Board of Works to grant a leave of absence from the City Fire Department for such time as permitted under statute for serving as Mayor. Section 1 grants that leave of absence. Section 2 states the statutory requirements for the Board of Works. If the Board should grants this,

thereafter they will establish a written policy concerning the promotional process, or whether or not Mayor Thompson would earn seniority as a firefighter during that leave of absence. The Board of Works is not required to reinstate a police or firefighter in the same job that he held when he goes back, but he would be entitled to reinstatement. Section 3 sets out the statutory requirement that if the leave is granted he would be required to still contribute to his retirement fund he contributed to as a firefighter. This Resolution would be retroactive to January 1, 2008 when the Mayor took office. Mayor Thompson has been unable to contribute to his retirement since taking office January 1, 2008, but now due to the new legislation will again be able to contribute. After much discussion, Board member Phil Vogel made the motion to approve Resolution 2008-9, seconded by Board member Mike Keever. Two ayes, Mayor Thompson abstained, motion carried.

Consideration of Approval of INDOT Local Public Agency (LPA) Contract Sixth Street and Rickey Road

City Attorney George Loy stated that the Board has been presented with the LPA agreement which is required between INDOT and the City of Monticello for all state funded or federally funded highway projects. It pertains to the Sixth and Rickey Road project. The construction costs are estimated at \$1,330,000.00. Our local match is around \$133,000.00. This contract between the City and the State requires us to abide by all state and federal regulations. We assert that we have acquired all the necessary right of way that's our responsibility, along with funding our match, and that we will cooperate with INDOT's bid and construction schedule. This is the final INDOT required document, which gets the project started. Board member Mike Keever made the motion to approve the Local Public Agency Contract with INDOT, seconded by Board member Phil Vogel. All ayes, motion carried.

Consideration of Ivy Tech – Monticello Fire Department Internship Training Agreement

Chief Shane Swaim stated that they were approached by students from the South Bend Ivy Tech paramedic program. A student from there has recently moved to Monticello and asked the fire department about getting her paramedic training at the fire department. Chief Swaim has been working with her and her instructor and the fire department will now be a training site for any Ivy Tech. City Attorney George Loy approves this agreement so long as it passes our insurance company inspection. The medical director for the fire department approves this agreement, also. This agreement will also produce revenue for the City. Board Member Mike Keever made the motion to approve the Ivy Tech training agreement, seconded by Board member Phil Vogel. All ayes, motion carried.

There being no further business, meeting adjourned at 6:07 p.m.

Liz Oilar
Clerk Treasurer