

**MINUTES OF MEETING
COMMON COUNCIL
CITY OF MONTICELLO
MONDAY DECEMBER 4, 2017**

The regular meeting of the Common Council, of the City of Monticello, Indiana, was held on Monday December 4, 2017, at 6:00 p.m. The meeting was called to order by Mayor Ken Houston and opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Jim Mann, was answered by Mayor Ken Houston, Councilors Tim McQuinn, Ralph Widmer, Phil Vogel and Kim Kramer. City Attorney George Loy was also present.

Minutes-Kim Kramer made a motion to approve the minutes from the November 20, 2017 meeting as presented. Ralph Widmer seconded the motion. All ayes, motion carried.

Additions & Deletions-None

Citizen Participation-James T Cook congratulated everyone on a successful Christmas parade with the nice floats and huge crowd. He commented that parking was a concern because you had to be out in the street to see the parade since cars were lined up along the streets. The Council may need to consider what to do regarding the parade and parking matter.

Department Heads Reports-Wastewater Superintendent Adam Downey reported that the employees are getting their vacation time in for 2017 and the South/Bluff Streets storm water project is completed. Parks Department Superintendent Mitch Billue indicated the department has started using the new front end loader now attached to the 2032 tractor. Work will begin on repairing the gazebo on the lower part of the park as pavers have been delivered for that project. A Christmas crafts program will be held on 12-5 for preschoolers to 2nd graders at 6:30 pm. On 12-7 there will be a "snow and ice" program at 7:00 pm dealing with the changing of the seasons. Fire Chief Galen Logan said the MFD assisted Buffalo with three recent fires. Breakfast with Santa was also held on December 2nd with Santa passing out 75 gifts to kids from the community. Street Commissioner Frank Arthur said leaf pick up is progressing with the 12-4 week being the last pick up period. Some concrete curbs and ramps were poured on South Bluff Street. Frank also indicated the department will be trying out a salt brine spreader this winter. Water Superintendent Rod Pool reported three home owners have had to dig up water lines in their yards for repairs. Police Chief Randy Soliday indicated the body armor has been ordered for all the officers. Shop with a Cop will be held on 12-10-17. Kids will eat pizza, say hi to Santa, drive to Walmart and do some shopping with law enforcement personnel.

Committee Reports- None

Old Business

1. Ordinance 2017-18-2nd Reading-Transfer of Funds-Clerk Treasurer Jim Mann informed the Council that he wanted to move \$5,000.00 from the Clerk's line item Extra Help to Council Contractual. Jim explained these funds would be used to defray expenses with Umbaugh on assisting the City write up internal control procedures. Phil Vogel made a motion to approve the ordinance as presented on second reading. Kim Kramer seconded the motion. All ayes, motion carried.
2. Ordinance 2017-19-2nd Reading-Transfer of Funds-Street Department-City Attorney George Loy indicated there would be a transfer of \$8,000.00 from diesel fuel to electric and gas. And, \$12,000.00 from equipment rent along with \$25,000.00 from new equipment to street and alley repair. Frank Arthur said that the \$37,000.00 would then be encumbered for use in 2018 for Community Crossings. Phil Vogel made a motion to approve the ordinance as presented on second reading. Ralph Widmer seconded the motion. All ayes, motion carried.
3. Ordinance 2017-20-2nd Reading-Transfer of Funds-Fire Department-City Attorney George Loy outlined the details of the ordinance totaling \$12,050.00. The funds will be used to purchase one heart defibulator. The Fire Department has 4 and they are older and in need of replacement. Mayor Houston suggested the goal with the department will be to develop a rotation on purchase and retiring equipment. Ralph Widmer made a motion to approve the ordinance as presented on second reading. Tim McQuinn seconded the motion. All ayes, motion carried.

New Business

1. Discussion of Advertising in 2018 Chamber of Commerce Community Map-Janet Dold of the Chamber of Commerce thanked the City Department Heads for their help with the Christmas parade and introduced Linda Garrett of Town Square Publications who will produce the area map. The City has an advertising position on the current map produced in 2013 which is called a dominant panel. It will cost \$4,195.00 on the new map. 5,000 maps were produced. A smaller ad size such as 3.5" x 3.5" would cost \$995.00. Phil Vogel commented about the content of the current ad and whether another ad size would work acceptably. The verbiage may need to be changed. Ralph Widmer made a motion to table the decision on advertising until the meeting of 12-18-17. Tim McQuinn seconded. All ayes, motion carried.
2. Discussion of Replacement of Windows at Council on Aging Building-Gale Spry outlined the expenses involved in replacing 19 windows. She sought out and received 4 estimates for window replacement. The best price came from Dye Lumber at \$6,197.95. The best installation expense would be \$2,850.00. Gale indicated the Council on Aging would pay for the installation expense. She asked the Council to pay for the windows. Phil Vogel made a motion to approve the expense of \$6,197.95. Ralph Widmer seconded the motion. All ayes, motion carried.

3. Ordinance 2017-22-1st Reading-Transfer of Funds-Council-City Attorney George Loy outlined the details where \$6,124.00 would be transferred from 3 line items to additional services. Also, \$57,000.00 would be transferred from Health Insurance and Gasoline to Contractual. Kim Kramer made a motion to approve the first reading of the ordinance as presented. Phil Vogel seconded. All ayes, motion carried.
4. Ordinance 2017-23-1st Reading-Transfer of Funds-Police Department-City Attorney George Loy outlined funds from Firearms, Clothing and Animal Control in the amount of \$2,900.00 being transferred to New Equipment. Also, \$9,467.12 being transferred from Continuing Education, Maintenance, and Travel to Radio & Recording. Ralph Widmer made a motion to approve the first reading of the ordinance as presented. Tim McQuinn seconded. All ayes, motion carried.

Miscellaneous and All Other Matter-None

Adjournment-The meeting adjourned at 6:39 p.m.

James D Mann
Clerk Treasurer
City of Monticello