

**MINUTES OF MEETING
BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MONTICELLO
MAY 21, 2018**

The regular meeting of the Board of Public Works and Safety, of the City of Monticello, Indiana was held on Monday May 21, 2018 at 5:30 p.m. The meeting was called to order by Mayor Ken Houston and was opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Jim Mann, was answered by Mayor Ken Houston, Board Members Grace Oilar and Andy Harmon. City Attorney George Loy was also present.

A motion was made by Board Member Andy Harmon, seconded by Board Member Grace Oilar to approve the minutes of the Regular Meeting of April 16, 2018. All ayes, motion carried.

ADDITIONS OR DELETIONS TO THE AGENDA-Mayor Houston made the following additions to the agenda: #11 will be Police-Permission to Hire Part Time Receptionists #12 will be Water-Fathom Termination Agreement #13 Consideration of OCRA Agreement #14 Utility Adjustments

OLD BUSINESS-None

NEW BUSINESS

1. Wastewater-Commonwealth Invoice 41155-CSO LTCP- Grace Oilar made a motion to approve invoice 41155 in the amount of \$25,534.33. Andy Harmon seconded the motion. All ayes, motion carried.
2. Wastewater-BEC Enterprises-Invoice 37606-New Vac Truck-Andy Harmon made a motion to approve the invoice in the amount of \$367,700.00. Grace Oilar seconded the motion. All ayes, motion carried.
3. Street Department-Purchase of a New Dump Truck-Street Commissioner Frank Arthur presented the quotes for the truck. Mayor Houston reported that the Street Department is picking up more spring clean up materials to lower the expense to the City. It was also discussed that the Council had approved the money for this purchase at the previous Council Meeting. Grace Oilar made a motion to approve the dump truck purchase in the amount of \$133,351.00. Mayor Houston seconded the motion. All ayes, motion carried.
4. Street Department-Letter of Retirement-Terry Burns-Andy Harmon made a motion to accept the retirement of Terry Burns effective 6-29-2018. Grace Oilar seconded. All ayes, motion carried.

5. Street Department-Permission to Advertise for a New Employee-Andy Harmon made a motion to give permission to advertise for the job opening in the street department. Grace Oilar seconded. All ayes, motion carried.
6. Police Department-Letter of Retirement-Jane McKnight-Grace Oilar made a motion to accept the retirement of Jane McKnight effective June 1, 2018. Andy Harmon seconded the motion. All ayes, motion carried.
7. Police Department-Permission to Advertise-Full Time Receptionist-Andy Harmon made a motion to give permission to advertise. Grace Oilar seconded. All ayes, motion carried.
8. IT Committee-Recommendation of Service Agreement-Grace Oilar made a motion to approve the service agreement contract with N2N Technologies for a period of 2 years. Andy Harmon seconded the motion. All ayes, motion carried.
9. Consideration of the Purchase of 100 Oak Drive-Mayor Houston indicated this would be the City's commitment to a large project involving White County and INDOT to build a round-a-bout at the South end of Main Street in 2022. George Loy indicated there would need to be a contract accepted by the Board of Works and White County Economic Development. Resolution 2018-08 also is required. Andy Harmon made a motion to approve the purchase and to adopt the resolution as presented. Grace Oilar seconded the motion. All ayes, motion carried.
10. LPA Consulting Contract-DES 1400844-RQAW Corporation-Mayor Ken Houston made a motion to approve the contract as presented. Grace Oilar seconded the motion. All ayes, motion carried.
11. Police Department-Permission to Hire Part Time Employees-Grace Oilar made a motion to grant permission to hire Molly Pettiner and Angel Lindley as part time. Andy Harmon seconded. All ayes, motion carried.
12. Water Department-Fathom Termination Agreement-Water Superintendent Rod Pool reported the "track record" with Fathom has not been good. He indicated that since the City has started the meter reading project there have been other companies developing software. Andy Harmon made a motion to accept the termination agreement with Fathom. Mayor Houston seconded. All ayes, motion carried.

13. Consideration of OCRA Contract-The agreement is for engineering work in the amount of \$44,100.00. It involves Water and Sewer Departments for a study in the northwest area of the City. This is a 90/10 grant program and the future construction grant estimate is approximately \$500,000.00. Andy Harmon made a motion to approve the contract with OCRA. Grace Oilar seconded. All ayes, motion carried.
14. Utility Adjustments-Grace Oilar made a motion to approve the adjustments as presented. Mayor Ken Houston seconded the motion. All ayes, motion carried.

MISCELLANEOUS AND ALL OTHER MATTERS-Mayor Houston reviewed the progress of the RFP on the old Fire Station. He sent the document to Dan Zuerner. Dan will be the collection point for the RFP's. The Mayor asked the Council to determine what additional areas beyond newspapers (internet or otherwise) the RFP should be marketed.

There being no further business, meeting adjourned at 6:00 p.m.

James D Mann
Clerk Treasurer
City of Monticello