

**MINUTES OF MEETING  
BOARD OF PUBLIC WORKS AND SAFETY  
CITY OF MONTICELLO  
MONDAY, APRIL 21, 2008**

The meeting of the Board of Public Works and Safety, of the City of Monticello, Indiana, was held on Monday, April 21, 2008, at 5:30 pm. The meeting was called to order by Mayor Jason Thompson and opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Liz Oilar, was answered by Board Members Jason Thompson, Mike Keever, and Phil Vogel, and City Attorney George Loy.

There being no additions, deletions, or corrections to the minutes of the meeting on March 17, 2008, a motion was made by Board Member Mike Keever and seconded by Board Member Phil Vogel to approve the minutes as presented. All ayes, motion carried.

**Consideration of Award of Quote for Construction of the City Storage Building**

Water Superintendent Rod Pool asked for three quotes and received one quote from Barnard Construction. He feels the city needs a City Storage Building. Board Member Vogel went and checked out the existing building and was wondering about using it for the City Storage Building. The condition of the building was discussed. There is also concern with the possibility of a new Washington Street Bridge. The city could lose the building in that construction project. Board Member Vogel would like to do more research on the storage building. He made the motion to table the City Storage Building project 30 days until they can get some further information, seconded by Board Member Keever. All ayes, motion carried.

**Resolution 2008-6 Concerning Curb-Cut and Frontage Road Requirements on Sixth Street**

City Attorney Loy stated that last Tuesday, the Mayor, County Commissioner John Hiemlich, and he met with B. J. Mursener and Dave Jordan concerning their 5 properties that the city needs to acquire right away for the sixth street expansion project in the neighborhood of the Brandywine complex. American Structure Point was also there to answer any questions they might have on the acquisition itself, and the location of curb-cuts, and their questions to what, if any, requirements would there be concerning an access road. After all of these issues were discussed, Mr. Mursener and Mr. Jordan wanted to have some sort of assurance concerning curb-cuts. All their questions were answered by American Structure Point, the city, and the county. They wanted a written commitment to that affect. City Attorney Loy prepared Resolution 2008-6. Board Member Keever made the motion to approve Resolution 2008-6, seconded by Board Member Vogel. All ayes, motion carried.

**Permission to Hire Two Part Time Secretaries – Police Department**

Police Chief Blount asked the Board for permission to hire two part time secretaries. They are Heather Marvin and Melissa Freeman. He feels these are the best applicants.

Board Member Vogel made the motion to give Chief Blount permission to hire the two part time secretaries, seconded by Board Member Kever. All ayes, motion carried.

**Permission to Hire Full Time Utility Clerk – Clerk Treasurer**

Clerk Treasurer Liz Oilar stated that she would like to hire a full time person. They would work for the clerk and the utilities. They would be doing the vouchers, scanning, enter revenue, and other duties. They would also be part of utilities, waiting on customers, and filling in when other personnel are on vacation, answer phone, key in payments, assisting with new customers, and other duties. She feels she could keep this person busy between the two departments. This position would be funded by the utilities as a Utility Clerk. Board Member Vogel expressed concern with paying benefits to a full time position. He wanted to know if two part time employees would be there at one time. The Clerk Treasurer stated they would be and we only have one desk and computer for both employees. Mayor Thompson informed the Board that the previous clerk's office had a regular part time employee and the utilities had a regular full time employee that we are both doing without at this time. Water Superintendent Pool stated that there is a need for a full time employee in the utilities. Council Person Jim Mann also stated that there was previously a full time utility clerk and part time clerk treasurer employee, along with Council Person Grace Oilar stating that having the full time utility clerk was a benefit in itself due to the fact that they would be doing work for utility and the clerk and we are still short staffed a part time employee. Board Member Kever made the motion to give permission to Clerk Treasurer Liz Oilar to hire a full time utility clerk, seconded by Board Member Vogel. All ayes, motion carried.

There being no further business, meeting adjourned at 6:02 pm.

Liz Oilar  
Clerk Treasurer