

**MINUTES OF MEETING
BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MONTICELLO
MONDAY, JULY 21, 2008**

The meeting of the Board of Public Works and Safety, of the City of Monticello, Indiana was held on Monday, July 21, 2008 at 5:30 pm. The meeting was called to order by Mayor Jason Thompson and opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Liz Oilar, was answered by Mayor Jason Thompson, Board Members Mike Keever, and Phil Vogel, and City Attorney George Loy.

There being no additions, deletions, or corrections to the minutes of the meeting of June 16, 2008, a motion was made by Board Member Mike Keever, seconded by Board Member Phil Vogel, to approve the minutes as presented. All ayes, motion carried.

Consideration of Med Bill Ambulance Billing Contract – Fire Department

Chief Swaim stated that he wants to change the ambulance claims billing company from Medi-Claims to Med Bill. There will be a 2% decrease in the cost to the billing company. It will go from 8% plus postage to a 6% flat rate. Board Member Mike Keever asked Chief Swaim to explain what the billing company does for the Fire Department. All reports are generated in house, which are then sent electronically to the billing company. They generate the bill. It then goes to a clearing house and they verify all information. The billing company keeps up on all coding issues. Then the bills are sent to the insurance companies or the patient. They then send the Fire Department the statements with payment. Chief Swaim would like the new billing company, Med Bill, to start September 1, 2008. City Attorney George Loy stated that there is a current contract with Medi-Claims and they will need a 30 day notice to cancel contract, and they will have 90 days to collect their prior claims. Med Bill will pick up all claims that go beyond the 90 days. They also have their own collection agency, which the current billing company does not provide. Darica Borden, a representative from Med Bill, explained to the Board Members what they would be doing for the Fire Department. Bills will go into collection 90 to 120 days after they are sent to the patient. Board Member Phil Vogel asked if the collection process goes against the patient's credit. He would like to see this time period increased to 180 days. Darica stated that it could be placed there, or not, depending on what the Board decided. City Attorney Loy stated that it is up to the Board to decide if, and when, a claim goes to collection, which will depend on the circumstances surrounding the claim. Board Member Mike Keever made the motion to suspend the contract with Medi-Claims and enter the new contract with Med Bill, seconded by Board Member Phil Vogel. Board Member Keever asked that Med Bill advise all claimants that they are the new billing company. All ayes, motion carried.

Fire Chief Swain introduced to the Board the three new firefighters. They are Geoffrey Carlson, Bryan Dixon, and Cole Gilbert. Mayor Thompson congratulated them and wished them well.

Permission to Hire Night Secretary – Police Department

Police Chief Blount reminded the Board that the night secretary resigned the first of May. He has been filling the position with a part time college student. She will be returning to school and he needs to hire that position. He has two good applicants and he also would like to advertise in the paper for a few days. Board Member Phil Vogel asked what the salary is for this position. The salary is \$21,634.00. Board Member Vogel made the motion to give Chief Blount permission to hire a night secretary, seconded by Board Member Kever. Board Member Kever asked City Attorney Loy if the Board will then approve the applicant, and they will. All ayes, motion carried.

MD Wessler Misc Services Agreement – Sewage Department

Wastewater Superintendent Joe Mowrer stated that the Board should all have a copy of the service agreement with MD Wessler. This agreement cost the City nothing unless we have to use their services. City Attorney George Loy stated that their fees are either on a lump sum basis or an hourly fee plus reimbursables depending on the scope of the project. The City is currently using them now. Superintendent Mowrer stated that they did the design for the expansion of the wastewater treatment plant in 1999 – 2000. This agreement is on an as needed basis. Board Member Mike Kever made the motion to approve the agreement with MD Wessler, seconded by Board Member Phil Vogel. All ayes, motion carried. Mayor Thompson introduced Beth Powlen, a representative with MD Wessler, who is attending tonight's meeting.

Consideration of Downtown Revitalization Proposal

Mayor Thompson stated that he has been working the last few months speaking with other Mayors throughout the state on their downtowns. He has asked Schneider Corporation to give us a proposal for our Main Street Revitalization. This is a study on revitalization for downtown businesses. They will be talking with those businesses, and also department heads, city leaders, and community citizens, on what they would like to see with the Main Street revitalization, including Harrison to Foster Streets. Parking is a huge issue in these areas. Also, there are several tree issues downtown. Schneider also will assist the City in finding grants. Their fee is for the study and finding grants if needed. Board Member Phil Vogel made the motion to sign the contract with Schneider in regards to the downtown revitalization proposal, seconded by Board Member Mike Kever. All ayes, motion carried.

There being no further business, meeting adjourned at 5:58 p.m.

Liz Oilar
Clerk Treasurer

