

**MINUTES OF MEETING
COMMON COUNCIL
CITY OF MONTICELLO
APRIL 03, 2006**

The regular meeting of the City of Monticello, Indiana Common Council was held on April 03, 2006 in the Council Chambers of the City Building at 6:00PM. The meeting was called to order by Mayor Robert Fox and opened with the Pledge of Allegiance.

Roll call by Clerk Treasurer Rennatta Berkshire was answered by Mayor Robert Fox, City Attorney George Loy, Councilpersons William Smith, Grace Oilar, Bud Mummert, Jim Mann, Jay Clawson.

There being no additions, deletions or corrections to the minutes of the regular meeting of March 20, 2006, a motion was made by Councilperson Oilar seconded by Councilperson Mann to accept the minutes as presented. Roll call vote: all aye except Councilperson Smith, abstain.

Ordinance 2006-03, Injury Leave

This ordinance provides for paid injury leave for regular full-time employees injured while working. The employee would be eligible for ninety (90) calendar days and would need to notify their supervisor at least twenty-four (24) hours prior to the beginning of their work shift, unless the employee is unable to do so due to the injury. A motion was made by Councilperson Oilar seconded by Councilperson Clawson to adopt Ordinance 2006-03, An Ordinance Providing for Injury Leave for City Employees. Roll call vote: all aye.

Little League Parade

Chief Reynolds said that there was a conflict with the time, however, the Little League will start their parade at 8:45am so that the March of Dimes walkers can begin at 9am. The route is the same as in the past. A motion was made by Councilperson Clawson seconded by Councilperson Smith to approve the Little League Parade to take place April 22, 2006 beginning at 8:45am using the usual parade route. Roll call vote: all aye.

Personnel Policy, Addition to Work Hours

Since the change to Daylight Savings time took effect April 2nd, the Council was asked to add to the personnel policy a statement concerning the un-worked hour that would affect some shift employees. A motion was made by Councilperson Mann seconded by Councilperson Clawson to add to Section 3.2 *Work Hours* in the Personnel Policy that the un-worked hour will be paid but does not count toward overtime calculations. Roll call vote: all aye except Councilperson Smith, nay. Motion passed.

Ordinance 2006-08, William Altherr Park Fund

The City of Monticello recently received a sum of money from the William L. Altherr Trust Fund to establish a nature park. A motion was made by Councilperson Clawson seconded by Councilperson Smith to suspend the rules to pass Ordinance 2006-08 on first reading. Roll call vote: all aye. A motion was made by Councilperson Smith seconded by Councilperson Clawson to adopt Ordinance 2006-08, Establishing the William L. Altherr Park Fund. Roll call vote: all aye.

Indiana Downtown Program Presentation

Ms. Laura Gibbons from Indiana Association of Cities and Towns presented a presentation on the Indiana Downtown program. Indiana Downtown is a fee-based technical assistance program offered by IACT in partnership with HyettPalma, that provides direct, hands-on help to city and town officials who want to start, refocus or energize their Downtown enhancement efforts. The program is designed to uncover the unique assets of the community and the program's technical assistance results in a Downtown Action Agenda specifically tailored to address the needs. Each Downtown Action Agenda includes a vision of Downtown's future, as defined by the community; a market analysis, quantifying Downtown's retail, office, and housing potentials; a recommended course of action to be implemented over the next 5 years by the private and public sectors in partnership; and management recommendations regarding a Downtown Partnership and funding. Fees are based on population size and the cost for Monticello would be \$27,500. IACT encourages the municipality to find multiple partners to commit to the Downtown initiative. Examples of funding sources include the municipality, Redevelopment Commissions, EDIT funds, Chambers of Commerce, Community Foundations, Main Street organizations, Indiana Department of Commerce's Community Development Division, Urban Enterprise Associations, Banks, utilities and other corporate partners. The process begins with an outline of what the city must do over a 6-8 week period in preparation for the IACT/HyettPalma site visit. HyettPalma and IACT will then make a site visit to the community and get to know the ins-and outs of the Downtown. It will then take about 2 months for the Downtown Action Agenda to be written and delivered to the community in a public presentation. The city will be guided in forming a Process Committee made up of private and public sector representatives, collect data regarding the Downtown, conduct surveys, set up multiple meetings, and solicit participation from the community. Downtown issues commonly addressed in each Downtown Action Agenda include business retention and attraction, parking, traffic, aesthetic appeal, public safety, and marketing and promotion. The Mayor thanked Ms. Gibbons for the presentation and also Councilperson Mann for requesting the information. No action was taken by the Council at this time.

There being no further business, meeting adjourned at 6:40PM.

Rennatta Berkshire, IAMC, CMC, MM1
Clerk Treasurer