



The City of Monticello Pre-Employment Application

PERSONAL INFORMATION			
Full Name		Date	
Current Mailing Address			
Telephone		Alternate Telephone	
E-mail Address			
Social Security Number		Referred By	
Former Names			

INFORMATION EMPLOYMENT			
Position You Are Applying For			
Date Available to Begin		Expected Wage	
Employment Desired <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time	Are you available work overtime? <input type="checkbox"/> Yes <input type="checkbox"/> No	Are you eligible to work in the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No	

EDUCATION				
High School Name	City/State	Highest Year Completed	Degree	Major/Minor
		<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4		
College/Trade School Name	City/State	Highest Year Completed	Degree	Major/Minor
		<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4+		

List current licenses / certifications that are relevant to the position for which you are applying (copies may be requested)	
List any training that is relevant to the position for which you are applying	
List any skills and/or qualifications that are relevant to the position for which you are applying	

GENERAL INFORMATION				
Have you ever been employed by the City of Monticello?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, give dates of employment	From:	To:
Do you have any friends or family who are currently employed by us?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, what are their name(s)		
Are you less than 18 years old? (Proof of age may be required after a job offer)			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Have you ever been convicted of a felony or misdemeanor? (A conviction does not constitute an automatic bar to employment)			<input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, state the crimes(s), court(s), and sentence(s)				
If Yes, please explain.				

TERMS AND CONDITIONS OF APPLICATION AND EMPLOYMENT

I hereby certify that the information provided on this application is true and complete. I understand and agree that any falsification or significant omissions on this application may result in not being hired or, if found out after employment, may be grounds for dismissal. I understand and agree that under the terms of employment with the City of Monticello, the employment relationship is terminable "at will" without notice or cause, unless set out in writing, dated, and executed by both parties. I understand that neither this document nor any offer of employment from the City of Monticello constitutes an employment contract.

I understand that any offer of employment may be contingent upon my ability to comply with USCIS regulations establishing my identity and right to work in the United States. I understand that the City of Monticello is an Equal Employment Opportunity employer. The City of Monticello recruits and hires persons in all job titles without regard to race, sex, age, color, religion, national origin, disability, or sexual orientation.

I hereby authorize the City of Monticello to investigate fully all information contained in this employment application and to investigate and compile any other information that may bear upon my suitability for employment. **I further authorize my past and present employers to furnish the City of Monticello with my records of employment and the reasons for my separation and any and all information those employers may possess concerning me. I further release the City of Monticello and/or its agents to make an independent investigation of criminal or police records, including those maintained by both public and private organizations and all public records for the purpose of confirming the information contained on my application.** I release the City of Monticello from liability or damages for compiling such information. Additionally, I release any organization that provides information pursuant to this authorization from any and all liabilities, claims, or lawsuits in regard to the information obtained from any and all of the above-referenced sources used. Further, I understand that this application will be considered active for a period of ninety days. I have read and understand the foregoing statements and accept the same as conditions of employment.

Applicant Signature	Date
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Monticello Police Department

Accepting Applications For Full time Probationary Patrolman

The Monticello Police Department will be taking applications for a Full time Patrolman position. If interested, individuals should pick up an application at the Monticello Police Department in person or download and complete an application from the City of Monticello website.

The applications should be filled out and returned to the Police Department no later than 12:00 a.m. on June 6th, 2021. The written and physical testing will be held on June 19th, 2021 at 10:00 a.m. This part of the testing will start at the Training Room of the Monticello Fire Department located at 911 W. South Street in Monticello.

In order to be eligible to apply for appointment to the Monticello Police Department, an applicant must:

1. Be a citizen of the United States.
2. Must be at least 21 years of age.
3. High school graduate or possess a GED.
4. Must possess or be able to acquire a valid Indiana driver's license.
5. Must be able to successfully complete both a physical agility test (per ILEA standards) and a written aptitude examination.
6. Must be able to pass a thorough background investigation and polygraph examination, if offered.
7. Must submit to a structured oral interview.
8. Must be able to successfully complete a psychological evaluation.
9. Must be able to successfully enter into the Indiana Public Retirement program