

**MINUTES OF MEETING
BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MONTICELLO
Tuesday, February 16, 2016**

The regular meeting of the Board of Public Works and Safety, of the City of Monticello, Indiana, was held on Tuesday February 16, 2016 at 5:30 p.m. The meeting was called to order by Mayor Ken Houston and opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Jim Mann, was answered by Board Members Mayor Ken Houston, Grace Oilar, and Andy Harmon. City Attorney George Loy was also present.

A motion was made by Board Member Andy Harmon, seconded by Board Member Grace Oilar to approve the minutes of the January 19, 2016. Board Of Works meeting as presented. All ayes, motion carried.

Mayor Ken Houston requested that three additional agenda items be added to New Business. #10-Resignation Letter of Rick Raderstorf from the Wastewater Department, #11-Permission to Advertise for Proposals in the Redevelopment of the Fire Station, #12-Extension of South Street west of 6th Street past the new fire station location.

OLD BUSINESS-Receive IT Quotes-City Attorney George Loy opened the quotes received. One was received from Roeing Corporation and second one from N2N Technologies. Mayor Houston suggested the IT Committee be convened as soon as possible to review and make a recommendation to the Board of Works no later than March 21, 2016.

NEW BUSINESS

1. Wastewater-Layne Heavy Civil Pay Application 5. Grace Oilar made a motion to approve the pay request for \$215,226.30. Andy Harmon seconded the motion. All ayes, the motion carried.
2. Street Department-Receive Quotes on the 100 Block of Main Street-East side. City Attorney George Loy indicated that 3 quotes were solicited. One quote received ; 2 contractors declined to provide a quote. Mayor Houston made a motion to accept the quote from Mann Concrete for \$51,875.00. Andy Harmon seconded. All ayes, motion carried.
3. Permission to advertise for paving bids- Andy Harmon made a motion to allow the Street Department to advertise for paving bids. Grace Oilar seconded. All ayes, motion carried.
4. Fire Department-Receive Ambulance Bids. City Attorney George Loy opened the bid from Fire Service for \$149,059.00 with a prepayment deduction of \$1,102.00 and a trade in allowance of \$1,000.00. Grace Oilar made a motion to take the bid under advisement. Andy Harmon seconded. All ayes, motion carried.
5. Fire Department-White County Fire Chief's Mutual Aid Agreement. The agreement would be for 2 years. Mayor Houston made a motion to approve the agreement as presented. Grace Oilar seconded. All ayes, motion carried.
6. Fire Department-SOG's for Funeral Details. Andy Harmon made a motion to approve the SOG's as presented by the Department. Grace Oilar seconded. All ayes, motion carried.

7. Fire Department-Jordan Gardner- Resignation as a part time employee, transferring to a PRN position. Mayor Houston made a motion to approve the request as presented by letter. Andy Harmon seconded. All ayes, motion carried.
8. Fire Department-Joe Goltz-Transfer from a PRN position to a regularly scheduled part time position. Mayor Houston made a motion to approve the request as presented by letter. Andy Harmon seconded. All ayes, motion carried.
9. Discussion of 124 Dewey Street Property-Mayor Houston indicated that the City is connecting Habitat for Humanity with Wells Fargo (owner of 124 Dewey) in order for the Habitat organization to acquire the property.
10. Wastewater-Resignation of Rick Raderstorf-Mayor Houston read a letter from Rick. Mayor Houston made a motion to accept the resignation as per the letter. Andy Harmon seconded. All ayes, motion carried.
11. Permission to Advertise for the Redevelopment of the Fire Department-Mayor Houston addressed this matter as it pertains for advertising in the Monticello and Lafayette newspapers. It would cost up to \$1,200.00 for the City to do so. Andy Harmon made a motion to grant permission for the advertising pending approval from the City Council. Mayor Houston seconded. All ayes, motion carried.
12. Extension of South Street West of 6th Street-Mayor Houston discussed an opportunity to plan for the expansion of South Street. An expenditure of \$28,000 would be required to engineer the initial 500 feet of South Street west of 6th Street and prepare the City to construct the roadway should funds become available to do so. Andy Harmon made a motion to move the planning forward at a cost of \$28,000.00 pending approval by the City Council. Grace Oilar seconded. All ayes, motion carried.

UTILITY ADJUSTMENTS- Grace Oilar made a motion to approve the adjustments as presented with Andy Harmon providing a second. All ayes, motion carried.

There being no further business, meeting adjourned at 6:10 p.m.

James D Mann
Clerk Treasurer
City of Monticello