

**MINUTES OF MEETING
BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MONTICELLO
April 18, 2016**

The regular meeting of the Board of Public Works and Safety, of the City of Monticello, Indiana, was held on Monday April 18, 2016 at 5:30 p.m. The meeting was called to order by Mayor Ken Houston and opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Jim Mann, was answered by Board Members Mayor Ken Houston, Grace Oilar, and Andy Harmon. City Attorney George Loy was also present.

A motion was made by Board Member Andy Harmon, seconded by Board Member Grace Oilar to approve the minutes of the regular meeting of March 21, 2016. All ayes, motion carried.

Mayor Ken Houston requested that item 5 under New Business be deleted from the agenda.

OLD BUSINESS

1. Street Department-Award 2016 Paving Bids-Grace Oilar made a motion to accept the low bid from Central Paving at a price of \$61.72 per ton. Andy Harmon seconded the motion. All ayes, motion carried.
2. Fire Department-Award Ambulance Bid-There was one bid received by Fire Service, Inc. It met the specifications as advertised. Andy Harmon made a motion to award the bid to Fire Service, Inc. Grace Oilar seconded the motion. All ayes, motion carried.
3. Approve N2N Technologies Contract-Mayor Houston made a motion to approve the N2N contract as presented. Andy Harmon seconded the motion. All ayes, motion carried.
4. Receive Office Cleaning Quotes-City Attorney George Loy read the quotes to the audience. There are three quotes to be reviewed and a motion was made by Andy Harmon to take the quotes under advisement for that purpose. Grace Oilar seconded the motion. All ayes, motion carried.

NEW BUSINESS

1. Continuing Disclosure Services Agreement-Umbaugh & Associates-Clerk Treasurer Jim Mann informed the Board of Works that this was an agreement done annually over the years as a result of our bonds. The disbursements and revenues from the bonds have to be reported to the MSRB or Municipal Securities Rulemaking Board. The fee is \$3,000.00. Grace Oilar made a motion to approve the agreement as presented. Andy Harmon seconded the motion. All ayes, motion carried.
2. Wastewater-Layne Heavy Civil Pay Request 7-Mayor Houston made a motion to approve the pay request as presented. Andy Harmon seconded the motion. All ayes, motion carried.
3. Wastewater- Wessler Invoice 28856-Grace Oilar made a motion to approve the invoice as presented. Andy Harmon seconded the motion. All ayes, motion carried.

4. Wastewater Treatment Plant Update-Jon Borgers of Wessler Associates reviewed the progress of the construction at the new wastewater treatment plant. The project is 22% complete or 57 days ahead of schedule. Jon also presented an analysis of the expenses to date. Mayor Houston inquired whether there would be any savings associated with engineering and other costs associated with the project. Jon Borgers indicated there may be and explained the project has been going very well. Jon did not anticipate any change orders at this point. Joe Mowrer indicated Layne Heavy Civil has been great to work with.

5. NIPSCO Agreement-Deleted

6. Fire Department-Move Jerry Maxson from Regular Part Time to PRN status effective April 13, 2016. Mayor Houston made a motion to approve the request. Andy Harmon seconded the motion. All ayes, motion carried.

7. Fire Department-Move Blake Hines from PRN to regularly scheduled part time effective April 18, 2016. Mayor Ken Houston made a motion to approve the request. Grace Oilar seconded the motion. All ayes, motion carried.

8. Wastewater- Superintendent Joe Mowrer requested the Board of Works permit him to hire David Fagan. Mayor Ken Houston made a motion to approve the hiring of David Fagan after Mr. Fagan gives his two week's notice. Grace Oilar seconded the motion. All ayes, motion carried.

Miscellaneous and all other matters-None

UTILITY ADJUSTMENTS- Andy Harmon made a motion to approve the adjustments as presented with Grace Oilar providing a second. All ayes, motion carried.

There being no further business, meeting adjourned at 5:57 p.m.

James D Mann
Clerk Treasurer
City of Monticello