

**MINUTES OF SPECIAL MEETING  
BOARD OF PUBLIC WORKS AND SAFETY  
CITY OF MONTICELLO  
MONDAY JULY 3, 2017**

A special meeting of the Board of Public Works and Safety, of the City of Monticello, Indiana, was held on Monday July 3, 2017 at 5:30 p.m. The meeting was called to order by Mayor Ken Houston and opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Jim Mann, was answered by Board Members Mayor Ken Houston, Andy Harmon, Grace Oilar, and City Attorney George Loy.

Addition or Deletions to the Agenda-None

**Old Business**

1. Street Department-Award 2017 Paving Contract-Street Commissioner Frank Arthur reported the low bidder was E & B Paving and they have met the specifications required. Mayor Houston made a motion to approve the bid from E & B Paving for Project 1 @ \$151,541.32 with Project 2 @ \$269,408.72. Grace Oilar seconded the motion. All ayes, motion carried.
2. Wastewater-Commonwealth Task Order 2017-02-Sewer Rehab-Contractor Request for Proposal Assistance-Andy Harmon made a motion to approve Task Order 2017-02 for a not to exceed figure of \$10,400.00. Grace Oilar seconded the motion. All ayes, motion carried.
3. Wastewater-Proposals for South Street-Stormwater Improvements-Wastewater Superintendent Adam Downey indicated the low bidder was SiteWorks and after the bid was reviewed they have indeed met the requirements. Mayor Houston made a motion the bid from SiteWorks be approved in the amount of \$58,000.00 not including de-watering. Andy Harmon seconded the motion. All ayes, motion carried.

**New Business**

1. Consideration of a Purchase of Property-City Attorney George Loy outlined the procedure for considering a purchase of property. The Board of Works is designated as Purchasing Agent for the City. The Council must appropriate the funds. When the value is over \$25,000.00 the Council must pass a resolution. There must also be 2 appraisals. If the purchase is below \$25,000.00 no appraisal or resolution is required. The Board of Works will have to approve moving forward with the purchase. The Board of Works went into recess at 5:41 pm in order to allow the Common Council to discuss the matter in their meeting. The Board of Works will then re-convene to take any action they decide. During the Common Council meeting the Council voted to recommend the purchase of the property. Once the Board of Works reconvened their meeting at 6:58 pm there was no motion made to move forward with the purchase of the Main Street property.

The meeting was adjourned by Mayor Ken Houston at 7:00 p.m.  
James D Mann, Clerk Treasurer, City of Monticello

Next Regular Board of Works Meeting: Monday July 17, 2017 at 5:30 pm  
Next Regular Common Council Meeting: Monday July 17, 2017 at 6:00 pm