

**MINUTES OF MEETING  
BOARD OF PUBLIC WORKS AND SAFETY  
CITY OF MONTICELLO  
SEPTEMBER 18, 2017**

The regular meeting of the Board of Public Works and Safety, of the City of Monticello, Indiana was held on Monday September 18, 2017 at 5:30 p.m. The meeting was called to order by Mayor Ken Houston and opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Jim Mann, was answered by Board Members Mayor Ken Houston, Grace Oilar and Andy Harmon. City Attorney George Loy was also present.

A motion was made by Board Member Andy Harmon, seconded by Board Member Grace Oilar to approve the minutes of the Regular Meeting of August 21, 2017. All ayes, motion carried.

**ADDITIONS OR DELETIONS TO THE AGENDA**-None

**OLD BUSINESS**-None

**NEW BUSINESS**

1. Water-Solid Finish Payment Application 3-This is for the East South Street Water Main Project. Grace Oilar made a motion to approve the invoice in the amount of \$205,621.65. Andy Harmon seconded the motion. All ayes, motion carried.
2. Street Department-Permission to Hire Seasonal Employees-Andy Harmon made a motion to approve hiring seasonal employees for leaf pick up. Grace Oilar seconded the motion. All ayes, motion carried.
3. Wastewater-Reynolds Pay Application 24-Grace Oilar made a motion to approve the Reynolds Pay Application 24 in the amount of \$211,120.00. Andy Harmon seconded the motion. All ayes, motion carried.
4. Wastewater-Wessler Invoice 30643-Andy Harmon made a motion to approve the invoice from Wessler in the amount of \$20,017.62. Grace Oilar seconded. All ayes, motion carried.

Mayor Houston indicated the Board of Works would go into recess in order to allow the City Council to consider item 5-Butler, Fairman, and Seufert, Inc. and item 6-Resolution 2017-06. Recess was taken at 5:50 p.m.

Mayor Houston reconvened the Board of Works at 7:00 p.m.

5. Wastewater-Butler, Fairman, and Seufert, Inc  
Agreement for GIS Administration Assistance-City Attorney George Loy indicated he had requested changes to the initial agreement and those were granted. Adam Downey outlined the agreement would for GIS mapping work on an as needed basis. Mayor Houston indicated the Wastewater, Water and Street Departments would benefit from the agreement. He also indicated ADA, Police, Fire, and the Parks Department would also benefit. This would require approval from the Council. Adam Downey suggested the billing would be done specific to the department requesting the GIS assistance. After the recess for the Council Meeting had occurred for a discussion on how all City Departments would use the GIS information (Council voted to allow up to \$5,000.00 be appropriated for use by ADA, Parks, Police and Fire out of the engineering line item) Grace Oilar made a motion to approve the agreement with a not to exceed figure of \$14,400.00 in a 12 month period. Andy Harmon seconded the motion. All ayes, motion carried.
  
6. Wastewater-Consideration of Appointment of Appraisers for Purchase of 717 East Street  
After a recess so the City Council could consideration Resolution 2017-06 (which was approved) the Board of Works voted to approve 2 appraisers, Greg Vogel Jr and Larry Culp, to conduct appraisals of 717 East Street in Monticello. Andy Harmon made the motion to do so with Grace Oilar seconding the motion. All ayes, motion carried.

**Utility Adjustments**-Grace Oilar made a motion to approve the utility adjustments as presented. Mayor Houston seconded. All ayes, motion carried.

There being no further business, meeting adjourned at 7:10 p.m.

James D Mann  
Clerk Treasurer  
City of Monticello