

**MINUTES OF MEETING
BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MONTICELLO
OCTOBER 16, 2017**

The regular meeting of the Board of Public Works and Safety, of the City of Monticello, Indiana was held on Monday October 16, 2017 at 5:30 p.m. The meeting was called to order by Mayor Ken Houston and opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Jim Mann, was answered by Board Members Mayor Ken Houston, Grace Oilar and Andy Harmon. City Attorney George Loy was also present.

A motion was made by Board Member Andy Harmon, seconded by Board Member Grace Oilar to approve the minutes of the Regular Meeting of September 18, 2017. All ayes, motion carried.

ADDITIONS OR DELETIONS TO THE AGENDA-None

OLD BUSINESS-None

NEW BUSINESS

1. Parks Department-Permission to Hire Full Time Employee-The Board of Works received a letter from Mitch Billue requesting Bret Anderson be hired to fill the open position. Bret was present at the meeting. Grace Oilar made a motion to approve Bret Anderson as a full time parks department employee effective 10-17-2017. Mayor Houston seconded. All ayes, motion carried.
2. Police Department-Permission to Hire Crossing Guards-Police Chief Randy Soliday requested permission of the Board of Works to hire Ernie Clemans, Dorothy McMasters, and Robert Foulks effective immediately. Andy Harmon made a motion as requested. Grace Oilar seconded the motion. All ayes, motion carried.
3. Police Department-Permission to remove Travis Clark off Probationary Status-Mayor Houston made a motion to remove Travis Clark from Probationary Status and Promote him to Permanent Status effective 10-17-17. Grace Oilar seconded the motion. All ayes, motion carried.
4. Street Department-Quotes for Sidewalk Projects-Broadway and South Streets-Street Commissioner Frank Arthur reported receiving these quotes is in conjunction with the Community Crossings Program. The total amount of the quotes is \$134,570.00. Three quotes were solicited from contractors with two of the three choosing not to provide one. Mayor Ken Houston made a motion to accept the quotes from Mann Concrete. Andy Harmon seconded the motion. All ayes, motion carried.

5. Fire Department-Chain of Command Policy-Fire Chief Galen Logan requested the Board of Works approve SOG 56. It clarifies the procedural steps required in the chain of command with the MFD. Grace Oilar made a motion to approve SOG 56 as presented. Andy Harmon seconded. All ayes, motion carried.
6. Wastewater-Reynolds Pay App 25-Andy Harmon made a motion to approve Pay App 25 with Reynolds in the amount of \$134,336.91. Grace Oilar seconded the motion. All ayes, motion carried.
7. Wastewater-Wessler Invoice 30761-Adam Downey reported the invoice is for August 2017. Andy Harmon made a motion to approve invoice number 30761 with Wessler in the amount of \$25,168.05. Grace Oilar seconded the motion. All ayes, motion carried.
8. Wastewater-Change Order 3-WWTP Project-Adam Downey indicated Reynolds has asked for a 60 day extension to finalize punch list items which is allowed per the contract. In addition, there will be a deduct of \$2,813.22. Grace Oilar made a motion to approve Change Order 3 as presented. Andy Harmon seconded the motion. All ayes, motion carried.
9. Wastewater-Permission to Purchase a New Combination Sewer Cleaning Truck with Hydroexcavation Package-Adam Downey reported he has researched this matter and has had various companies demonstrate their equipment. He is recommending the AQUATECH Model B10. Funds have been approved by the State Revolving Loan Fund for the purchase. City Attorney George Loy indicated a bid specification package should be developed. Mayor Ken Houston made a motion to grant permission to the Wastewater Department to solicit bids for the Sewer Cleaning Truck based upon a set of specifications meeting the City's requirements. Grace Oilar seconded the motion. All ayes, motion carried.
10. Water-Solid Finish Pay Request-Water Distribution System Improvements-Clerk Treasurer Jim Mann indicated this is for Pay Application 4 in the amount of \$89,366.25. It was approved by Commonwealth Engineering prior to be submitted to the City for payment. Grace Oilar made a motion to approve the pay application as presented. Mayor Houston seconded. All ayes, motion carried.

Utility Adjustments-Andy Harmon made a motion to approve the utility adjustments as presented. Grace Oilar seconded. All ayes, motion carried.

There being no further business, meeting adjourned at 5:57 p.m.

James D Mann
Clerk Treasurer
City of Monticello

