

**MINUTES OF MEETING  
BOARD OF PUBLIC WORKS AND SAFETY  
CITY OF MONTICELLO  
NOVEMBER 20, 2017**

The regular meeting of the Board of Public Works and Safety, of the City of Monticello, Indiana was held on Monday November 20, 2017 at 5:30 p.m. The meeting was called to order by Mayor Ken Houston and opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Jim Mann, was answered by Board Members Mayor Ken Houston, Grace Oilar and Andy Harmon. City Attorney George Loy was also present.

A motion was made by Board Member Grace Oilar, seconded by Board Member Andy Harmon to approve the minutes of the Regular Meeting of October 16, 2017 and the minutes of the Special Meeting of November 6, 2017. All ayes, motion carried.

**ADDITIONS OR DELETIONS TO THE AGENDA**-Mayor Ken Houston stated the agenda would be changed to include the addition of Mr. Tom Eden-Request for Utility Bill Adjustment under New Business-Item 1. The other agenda items will shift in order.

**OLD BUSINESS**

1. Street Department-Open Quotes for Traffic Signals-Broadway Street-City Attorney George Loy announced four bids have been received: Hawk Enterprises-\$231,879.10, Signal-\$230,675.00, Midwestern Electric-\$286,297.24, and TC Electric-\$271,592.00. City Attorney George Loy recommended the bids be evaluated as the Board of Works meeting continued for the possibility of a decision. Joe Rengel of A & F Engineering was given all the bids to review.

**NEW BUSINESS**

1. Tom Eden-Request for Utility Bill Adjustment-Mr. Eden indicated he has been watering the yard and generally trying to get his property ready for his oldest daughter's wedding in the spring of 2018. He planted seed in September and watered his yard beyond the time frame summer sprinkling credits are in place. Mr. Eden asked for credit on his bill. Mayor Houston indicated other citizens could ask for the same credit because of other reasons such as washing a house, filling a pool, washing cars, and watering gardens. Grace Oilar indicated other citizens have asked for credit in the past and the Board has not approved any other requests. Andy Harmon said if your offer a credit for one case you would have to offer credits for all. No credit was offered by the Board of Works.
2. Wastewater-Wessler Invoice 30960-Adam Downey reported the invoice is for September 2017. This is the last invoice which will include full RPR Services. Grace Oilar made a motion to approve invoice number 30960 with Wessler in the amount of \$25,078.29. Mayor Ken Houston seconded the motion. All ayes, motion carried.

3. Wastewater-Commonwealth Invoice 40094-CSO LTCP-Wastewater Superintendent Adam Downey indicated this is the first invoice under the project. Contingency funds through the SRF will be used to pay the engineering expenses for flow metering, mapping, data review and surveying. Tracy Boehmer with Commonwealth Engineers indicated there is ongoing work with the metering and surveying. It will likely require another 2-3 weeks to finish this part of the work. Andy Harmon made a motion to approve invoice 40094 in the amount of \$51,344.00 Grace Oilar seconded the motion. All ayes, motion carried.
4. Water-Solid Finish Pay Request-Water Distribution System Improvements-Tracy Boehmer with Commonwealth indicated this is for Pay Application 5 in the amount of \$58,659.41. She handed out a punch list with a substantial completion form and requested it be signed. It was approved by Commonwealth Engineering prior to be submitted to the City for payment. Grace Oilar made a motion to approve the pay application as presented. Andy Harmon seconded. All ayes, motion carried.

**Utility Adjustments**-Grace Oilar made a motion to approve the utility adjustments as presented. Andy Harmon seconded. All ayes, motion carried.

**OLD BUSINESS # 1** Continued-Regarding the bids for the Traffic Signals on Broadway Street, City Attorney George Loy reported the bid bond was acceptable and other documents in the bid packet are in order. The bid from Signal Construction is in a position to be accepted. Mayor Ken Houston made a motion to accept the bid from Signal Construction in the amount of \$230,675.00. Grace Oilar seconded the motion. All ayes, motion carried.

There being no further business, meeting adjourned at 6:05 p.m.

James D Mann  
Clerk Treasurer  
City of Monticello