

**MINUTES OF MEETING  
BOARD OF PUBLIC WORKS AND SAFETY  
CITY OF MONTICELLO  
July 16, 2018**

The regular meeting of the Board of Public Works and Safety, of the City of Monticello, Indiana was held on Monday July 16, 2018 at 5:30 p.m. The meeting was called to order by Mayor Ken Houston and was opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Jim Mann, was answered by Mayor Ken Houston, Board Members Grace Oilar and Andy Harmon. City Attorney George Loy was also present.

A motion was made by Board Member Andy Harmon, seconded by Board Member Grace Oilar to approve the minutes of the Regular Meeting of June 18, 2018. All ayes, motion carried.

**ADDITIONS OR DELETIONS TO THE AGENDA**-Mayor Houston added under new business number 1 the resignation of Daniel Mount and Permission to Hire a Full Time Firefighter.

**OLD BUSINESS**-None

**NEW BUSINESS**

1. Fire Department-Remove Chad Walther from Probationary Status-Mayor Houston made a motion to approve removing Walther from probationary status and promoting him to a first class firefighter effective 8-1-2018. Grace Oilar seconded. All ayes, motion carried. Andy Harmon made a motion to accept the resignation of Daniel Mount effective 8-9-18. Grace Oilar seconded. All ayes, motion carried. Grace Oilar made a motion to permit Chief Logan to being the interview process in order to find a replacement for Daniel Mount. Andy Harmon seconded. All ayes, motion carried.
2. Wastewater-Wessler Engineering Invoice 32113-WWTP-Andy Harmon made a motion to approve the invoice in the amount of \$2,852.50. Grace Oilar seconded the motion. All ayes, motion carried. Mayor Houston requested Adam Downey prepare a summary of the close out status of the new plant project for the next Board of Works meeting in August.
3. Street Department-Open Quotes for Grinding the Brush Pile-City Attorney George Loy opened 2 quotes received by the Street Department. Three quotes were sought after and two were received from GreenCycle and Forest Commodities. GreenCycle quoted \$18,675.00. Forest Commodities quoted \$8,500.00 for 8 hours of grinding with additional hours charged at a rate of \$750.00 per hour. Street Commissioner Frank Arthur indicated that in 2016 the brush pile took 26 hours to grind up and the existing pile is larger. Based upon the size of this years pile the quote from GreenCycle was determined to be less expensive. Grace Oilar made a motion to accept the quote from GreenCycle for \$18,675.00. Andy Harmon seconded. All ayes, motion carried.

4. Street Department-Permission to Hire Part Time Employee-Street Commissioner Frank Arthur reported his department has experienced a retirement and another employee will be out from 2-8 weeks. He will begin interviewing for a full time position soon. He would like to hire a part time person as soon as possible. Mayor Houston made a motion to permit the Street Department to hire a part time employee. Andy Harmon seconded. All ayes, motion carried.
5. Police Department-Resolution 2018-09-Police Dog-Police Chief Randy Soliday outlined the history of Officer Travis Clark's dog Gil. Gil has experience in Pulaski County when Clark was employed there. Gil will be re-certified in 2018. The resolution allows the dog to be used by the Monticello Police Department and if Office Clark leaves the City the dog will go with him. Grace Oilar made a motion to approve Resolution 2018-09 as presented. Andy Harmon seconded. All ayes, motion carried.
6. RFP for Demolition of Abandoned Buildings-City Attorney George Loy outlined that since the Council has budgeted for demolition of buildings it would be appropriate for the Board of Works to solicit proposals from contractors who would be interested. George said there should be at least 3 proposals. The RFP defines the scope of the work and what needs to be in the completed proposal. Grace Oilar made a motion to accept the request for proposal document as written and to solicit proposals. Andy Harmon seconded. All ayes, motion carried.
7. Cleaning Contract-City Attorney George Loy indicated the City will be extending the existing contract with City Office Janitorial. Clerk Treasurer Jim Mann stated it would be for the same price, work details, and for 1 additional year. Andy Harmon made a motion to extend the contract as presented, Grace Oilar seconded. All ayes, motion carried.
8. Utility Adjustments-Grace Oilar made a motion to approve the adjustments as presented. Andy Harmon seconded. All ayes, motion carried.

**MISCELLANEOUS AND ALL OTHER MATTERS**-None

There being no further business, meeting adjourned at 5:53 p.m.

James D Mann  
Clerk Treasurer  
City of Monticello