

**MINUTES OF MEETING  
BOARD OF PUBLIC WORKS AND SAFETY  
CITY OF MONTICELLO  
AUGUST 19, 2019**

The regular meeting of the Board of Public Works and Safety, of the City of Monticello, Indiana was held on Monday August 19, 2019 at 5:30 p.m. The meeting was called to order by Mayor Ken Houston and was opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Jim Mann, was answered by Mayor Ken Houston, Board Members Grace Oilar and Andy Harmon. City Attorney George Loy was also present.

A motion was made by Board Member Grace Oilar, seconded by Andy Harmon to approve the minutes of the Regular Meeting of July 15, 2019. All ayes, motion carried.

**ADDITIONS OR DELETIONS TO THE AGENDA**-Mayor Houston indicated that under #7 “RFP for Tax Sale Properties” would be added to the agenda. Then, #8 would become “Utility Adjustments”.

**OLD BUSINESS**-None

**NEW BUSINESS**

- 1. Fire Department-Open Bids for New Ambulance**-City Attorney George Loy opened the bids as received by Clerk Treasurer Jim Mann. George indicated there were 2 bidders. One bid from North Central Emergency Vehicles (Osage Ambulance) in the amount of \$226,399.00. The other bid was from Fire Service Inc of St. John, Indiana in the amount of \$224,253.00. Mayor Houston stated that the bids would be taken under advisement.
- 2. Fire Department-Permission to Move Rachael Coroa from Regular Part Time Status to PRN Status**-Mayor Houston made a motion to approve the request as presented. Grace Oilar seconded the motion. All ayes, motion carried.
- 3. Wastewater-Commonwealth-Approval of Invoice 44429-LTCP-Preliminary Design**-Andy Harmon made a motion to approve invoice 44429 in the amount of \$40,050.00. The invoice will be paid by Wastewater funds. Grace Oilar seconded. All ayes, motion carried.
- 4. Wastewater-Commonwealth Engineering Approval of Invoice 44430 LTCP-Soil Borings**-Grace Oilar made a motion to approve the invoice in the amount of \$3,190.00. Andy Harmon seconded the motion. All ayes, motion carried.

- 5. Consideration of Termination of Contract with Midwest Toxicology-**Mayor's Secretary Lori Cheever outlined the background with Midwest Toxicology. They have performed quarterly drug tests for the City. However, they have changed the rates, there have been billing problems, there have been problems obtaining timely results, and they are an out of state company (originally out of Lebanon, now in Texas). Lori said another company Indiana Testing, Inc. has approached the City with their pricing and it is favorable. The contract with Midwest Toxicology on page 2 under general terms and conditions allows for a 60 day notice to change the terms of the contract. Andy Harmon made a motion to terminate the Midwest Toxicology contract by providing a 60 day notice in writing. Grace Oilar seconded the motion. All ayes, motion carried.
- 6. Street Department-Permission to Hire Seasonal Help-**Street Commissioner Frank Arthur reported to the Board members that he is looking for 2-4 people to help with leaf and brush pick up. Grace Oilar made a motion to grant permission to the Street Department to hire seasonal help. Andy Harmon seconded the motion. All ayes, motion carried.
- 7. Presentation of RFP-Rehabilitation of Tax Sale Properties-**Mayor Houston discussed the RFP details with the Board Members. It will be sent to interested contractors, placed in the newspaper and put on the City's website. The Mayor said that he has worked out the verbiage of the document with the approval of City Attorney George Loy. Mayor Houston made a motion to approve the RFP letter as presented. Andy Harmon seconded the motion. All ayes, motion carried.
- 8. Utility Adjustments-**Grace Oilar made a motion to approve the adjustments as presented. Mayor Houston seconded the motion. All ayes, motion carried.

**MISCELLANEOUS AND ALL OTHER MATTERS-**

There being no further business, meeting adjourned at 5:52 p.m.

James D Mann  
Clerk Treasurer  
City of Monticello