

**MINUTES OF MEETING  
BOARD OF PUBLIC WORKS AND SAFETY  
CITY OF MONTICELLO  
OCTOBER 21, 2019**

The regular meeting of the Board of Public Works and Safety, of the City of Monticello, Indiana was held on Monday October 21, 2019 at 5:30 p.m. The meeting was called to order by Mayor Ken Houston and was opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Jim Mann, was answered by Mayor Ken Houston and Board Member Grace Oilar. City Attorney George Loy was also present.

A motion was made by Board Member Grace Oilar, seconded by Mayor Ken Houston to approve the minutes of the Regular Meeting of September 16, 2019 as presented. All ayes, motion carried.

**ADDITIONS OR DELETIONS TO THE AGENDA**-Mayor Ken Houston requested Utility Adjustments be moved to item #6. Item # 4 will be permission to move Joseph Williams from regularly scheduled part-time to PRN status effective Dec 1 2019. And, Item # 5 will be the hiring of Greg Vogel to do appraisals of wastewater easements.

**OLD BUSINESS**-None

**NEW BUSINESS**

- 1. Police Department-Permission to Hire Part Time Receptionists and Crossing Guard**-Grace Oilar made a motion to give the Police Department permission to hire Emily Walker and Carmen Hedges as part time receptionists and to hire Brenda Quillen as a crossing guard. Mayor Ken Houston seconded the motion. All ayes, motion carried.
  
- 2. Commonwealth Engineering-Amendment 1 to Wastewater Collection Systems Improvement Contract**-Mayor Houston made a motion to approve amendment 1 as presented. The amendment is a no cost change which adds language about the City applying for a SRF Loan. Grace Oilar seconded the motion. All ayes, motion carried.

- 3. Commonwealth Engineering-Approval of Invoices**  
**Invoice 44782-CSO-LTCP-Regulatory Coordination-\$3,380.95-Paid thru SRF, 44783-Preliminary Design-\$80,100.00-LTCP projects, 44784-Regulatory Assistance-\$68.76, 44883-Preliminary Design-\$26,700.00, and 44884-Soil Borings-\$24,200.00.** Mayor Houston made a motion to approve all 5 invoices as presented. Grace Oilar seconded the motion. All ayes, motion carried.
  
- 4. Fire Department-Permission to move Joseph Williams from regularly scheduled part time to PRN status effective December 1 2019.** Grace Oilar made a motion to permit the employment status with Joseph Williams as indicated in the above verbiage. Mayor Ken Houston seconded the motion. All ayes, motion carried.
  
- 5. Permission to Hire Greg Vogel for Wastewater easement appraisals-**Wastewater Superintendent Adam Downey indicated these are necessary for projects 5a of the long term control plan. City Attorney George Loy said the appraisals will cost between \$600 and \$800. Mayor Houston made a motion to approve hiring Greg Vogel to conduct the appraisals for project 5a. Grace Oilar seconded the motion. All ayes, motion carried.
  
- 6. Utility Adjustments-**Grace Oilar made a motion to approve the adjustments as presented. Mayor Houston seconded the motion. All ayes, motion carried.

**MISCELLANEOUS AND ALL OTHER MATTERS-**

There being no further business, meeting adjourned at 5:42 p.m.

James D Mann  
Clerk Treasurer  
City of Monticello