

**MINUTES OF MEETING
BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MONTICELLO
JANUARY 21, 2020**

The regular meeting of the Board of Public Works and Safety, of the City of Monticello, Indiana was held on Monday January 21, 2020 at 5:30 p.m. The meeting was called to order by Mayor Cathy Gross and was opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Jim Mann, was answered by Mayor Cathy Gross and Board Members Maury Waymouth and Andy Harmon. City Attorney George Loy was also present.

A motion was made by Board Member Andy Harmon, seconded by Maury Waymouth to approve the minutes of the Regular Meeting of December 16, 2019, Special Meeting of December 23, 2019 and Special Meeting of January 6, 2020 as presented. All ayes, motion carried.

ADDITIONS OR DELETIONS TO THE AGENDA-Mayor Gross requested Utility Adjustments be moved to number 16 and number 15 becomes "Fire Department-Permission to Accept Resumes for Lieutenant's Position".

OLD BUSINESS-None

NEW BUSINESS

1. **Commonwealth Invoice 45586**-Adam Downey reported the invoice is for final design work on the wastewater collection system and is in the amount of \$37,600.00. Andy Harmon made a motion to approve invoice 45586. Maury Waymouth seconded the motion. All ayes, motion carried.

2. **Wastewater-Approval of Budget Estimate-Toric Engineering**-Adam Downey requested a preventative maintenance plan for computer equipment and various electronic devices at the wastewater plant be considered and approved by the Board. The amount involved in Toric's estimate is \$11,196.00. This would be a new preventative maintenance plan and not a replacement of an existing one. After discussion on the details of the plan Adam suggested he would bring additional details and an updated cost estimate should the plan exceed the hours listed as 40 hours (action item list) and 24 hours (preventative maintenance plan). Mayor Gross made a motion to approve the expenditure of \$11,196.00. Maury Waymouth seconded the motion. All ayes, motion carried.

- 3. Wastewater-Transfer of Vehicle to Parks Department**-Adam Downey indicated the wastewater department has a 2005 Chevy Silverado they would like to sell to the Parks Department for \$500.00. Andy Harmon made a motion to approve this request. Maury Waymouth seconded. All ayes, motion carried.
- 4. Wastewater-Commonwealth Task Orders for Sanitary Sewer Assessment and Sewer Mapping Updates**-TABLED
- 5. Agreements with Barnes & Thornburgh and BakerTilly**-Mayor Gross indicated the documents would be executed as interlocal agreements with White County. City Attorney George Loy advised that the County signed the agreements this morning. George assed that there have been complex discussions about the proposed project and those discussion are ongoing. The project would be in the TIF area of the City. Mayor Gross made a motion to approve the agreements as presented. Maury Waymouth seconded the motion. All ayes, motion carried.
- 6. SOMA-Lease Agreement-Walk Through at Flagstar**-City Attorney George Loy outlined the 1 year lease (renewable every year until 2069) for \$1.00/year. The City is responsible for the maintenance of the walk through area and Flagstar will pay the electric bill. Maury Waymouth made a motion to approve the lease as presented. Andy Harmon seconded the motion. All ayes, motion carried.
- 7. Street Department-Quotes on Relocation of Lights at the Roundabout**-City Attorney George Loy opened the 2 quotes received (4 were solicited). Signal Incorporated quoted \$26,725.00 and Hawk Enterprises quoted \$22,025.00. Mayor Gross made a motion to accept the quote from Hawk Enterprises. Andy Harmon seconded the motion. All ayes, motion carried.
- 8. Quote on Gutter and Downspouts for City Hall**-Mayor Cathy Gross indicated there were three quotes requested and 1 quote received. A second company did not respond and a third was not interested. Maury Waymouth recommended obtaining a price for 8” gutters because City Hall is an industrial/commercial building. It was decided to table the matter and obtain a price for 8” gutters/downspouts.
- 9. Permission to Have a City Auction**-Street Commissioner Frank Arthur reported that he is in the process of securing a date with Olson Auctioneers. It was decided to table the matter at this time.
- 10. Fire Department-Permission to Promote Andrew Hampton from Firefighter Recruit to Firefighter/Paramedic Effective 12-23-2019**-Fire Chief Galen Logan reported that Andrew had obtained his credentials previous to the 23rd. Andy Harmon made a motion to approve the promotion of Andrew Hampton retroactive to 12-23-2019. Maury Waymouth seconded the motion. All ayes, motion carried.

11. Fire Department-Preventative Maintenance Contract-Generator-Chief Galen Logan indicated this was an extension (1 year) of the previous contract with EVAPAR in the amount of \$960.00. Maury Waymouth made a motion to approve the contract with EVAPAR in the amount of \$960.00. Andy Harmon seconded the motion. All ayes, motion carried.

12. Fire Department-Increase Loaded Mileage Billing Rate-Chief Logan recommended a billing change from \$12.00 to \$16.00 per mile per the suggestion of the City's billing company AccuMed. Andy Harmon made a motion to approve the change as recommended. Maury Waymouth seconded the motion. All ayes, motion carried.

13. Fire Department-Permission to Advertise-Accept Resumes for Captain and Lieutenant Position-Chief Logan reported that Captain Hickman will be retiring in March 2020 which will open up a Captain's position as well as a Lieutenant's position. Maury Waymouth made a motion to grant permission to advertise for openings at the Fire Department as well as accept resumes for the Captain and Lieutenant's positions. Andy Harmon seconded the motion. All ayes, motion carried.

14. Utility Adjustments-Andy Harmon made a motion to approve the adjustments as presented. Maury Waymouth seconded the motion. All ayes, motion carried.

MISCELLANEOUS AND ALL OTHER MATTERS-None

Mayor Cathy Gross made a motion to adjourn the meeting. Maury Waymouth seconded. All ayes, motion carried.

There being no further business, meeting adjourned at 6:04 p.m.

James D Mann
Clerk Treasurer
City of Monticello