

**MINUTES OF SPECIAL MEETING
BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MONTICELLO
MONDAY DECEMBER 5, 2022**

A special meeting of the Board of Public Works and Safety of the City of Monticello, Indiana, was held via Zoom and in person on Monday December 5, 2022 at 5:30 p.m. The meeting was called to order by Mayor Cathy Gross at 5:30 pm and opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Jim Mann, was answered by Board Members Mayor Cathy Gross, Andy Harmon, and Maury Waymouth. Mayor Gross and Andy Harmon were present in person. City Attorney George Loy and Clerk Treasurer Jim Mann were also present and in person. Maury Waymouth was present virtually.

Additions and Deletions-Mayor Gross requested the deletion of item 2 “Interlocal Agreement with Monon”. It will be placed on the 12-19-2022 agenda. She also requested “Permission to Hire Part Time Police Officer” be added. No objections noted.

Old Business-None

New Business

- 1. Police Department-Permission to Hire New Officer-**Chief Jeremy Kyburz requested permission to hire Edgar Estudillo pending acceptance into the 1977 Police Officers and Firemans Pension Fund. Andy Harmon made a motion to approve the request. Maury Waymouth seconded the motion. All ayes, motion carried.
- 2. Policy Handbook Changes-**Dan Oldenkamp outlined the changes and indicated the addition of Good Friday to the vacation schedule should be a financial consideration of the Council. Another matter related to facial hair, tattooes, and body piercings was discussed in light of what public safety sog’s and sop’s state in their respective documents. Mayor Gross also brought up the matter of employees being paid in the event of a snow emergency when the office is closed yet they have work to do and can get to the office. More information and discussions will be forthcoming.
- 3. Clerk-HR Services Proposal-**Clerk Treasurer Jim Mann outlined the proposal and how it would be paid. Councilperson Ken Houston asked the Board of Works members and Council members if they have read the HR Audit document. Some members indicated no and some indicated yes. Concern was raised about taking action on the HR proposal without having the opportunity to read over the entire audit. Mayor Gross made a motion to approve the proposal pending final approval by the City Council. Maury Waymouth seconded the motion. All ayes, motion carried.

- 4. Baker Tilly Agreement-Water Rate Study and Bond Issuance-**Andy Harmon made a motion to approve the agreement as presented. Maury Waymouth seconded the motion. All ayes, motion carried.
- 5. Street Department-INDOT Street Sweeping Contract-**Maury Waymouth made a motion to approve the contract as presented. Andy Harmon seconded the motion. All ayes, motion carried.
- 6. Fire Department-Permission to Hire-**Chief Galen Logan requested permission to hire Braden Oliver pending acceptance into the 1977 Police Officers and Firemans Pension Fund. Andy Harmon made a motion to approve the request. Maury Waymouth seconded the motion. All ayes, motion carried.
- 7. Police-Permission to Hire Part Time Police Officer-**Chief Kyburz indicated that Brandon McClelland from the White County Sheriff's Department has received approval from the Sheriff to work part time for the City Police. Chief Kyburz requested permission to hire Officer McClelland on a part time basis. Maury Waymouth made a motion to approve the request. Andy Harmon seconded the motion. All ayes, motion carried.

Miscellaneous and all other matters-None

There being no further business before the Board of Works, the meeting adjourned at 6:03 pm.

Jim Mann, Clerk Treasurer, City of Monticello