

**MINUTES OF MEETING
COMMON COUNCIL
CITY OF MONTICELLO
Monday March 7, 2016**

The regular meeting of the Common Council, of the City of Monticello, Indiana, was held on Monday March 7, 2016, at 6:00 p.m. The meeting was called to order by Mayor Ken Houston and opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Jim Mann, was answered by Mayor Ken Houston, Councilors Doug Pepple, Tim McQuinn, Kim Kramer, Phil Vogel and Ralph Widmer. City Attorney George Loy was also present.

Minutes-Tim McQuinn made a motion to approve the minutes from the February 1, 2016 meeting as presented. Kim Kramer seconded. All ayes, motion passed.

Additions & Deletions-Mayor Houston requested 2 items be added under Old Business and 1 item under New Business. Under Old Business Item #2 will be an invoice from the Chamber of Commerce and Item #3 will be Ordinance 2016-04 Additional Appropriation for the purpose of defraying certain expenses of the City for 2016. This involves the Police Department selling 2 squad cars to the Fire Department and recapturing the funds for the new equipment line item within the Police budget. Under New Business #7 discussion of Colts Fan Fest will also be added.

Department Heads Reports-Mitch Billue with the Parks Department indicated there will be an event called "Birthday at the Park" cosponsored with the Library, Soil & Water Conservation District, NW Indiana Solid Waste District, and the Garden Club. There will be an Easter Egg Hunt after school on March 15th. The Kiwanis Club build a Martin house for the park and there is a gray screech owl in box number 18. There is only 3 trees left in the 50 Trees of Indiana project. Fire Chief Galen Logan said that 4 firefighters will be graduating from Leadership White County. The Medicaid Re-imbursment final amount will be \$64,414.01. Six firefighters will be attending a class in Lafayette involving structural collapse. Wastewater Superintendent Joe Mowrer indicated there have been some sewer lines requiring "jetting" as a means of dealing with obstructions. The plant filters are in need of maintenance and the new plant construction continues to move forward. Water Superintendent Rod Pool said that everything seems to be going fine...business as usual. Street Commissioner Frank Arthur mentioned that they have found a few problems with the Sign Replacement Project and are documenting them in order to communicate with the contractor. Police Chief Randy Soliday said there was an incident at Janet's Uptown Lounge where 2 individuals sustained injuries. The Department received a grant from the Emergency Management Group to install a Use of Force Simulator at the City Department. All County Law Enforcement will be able to use it.

Committee Reports-Phil Vogel indicated that the Wellhead Protection Area committee met to discuss potential location for a new well field. They estimated they would need 15-30 acres. Doug Pepple mentioned that the Ordinance Committee would be meeting with a software vendor within the next 30 days.

Old Business-

1. Parking Concerns at the Twin Lakes Cinema during Festivals-Council President Doug Pepple indicated there are 60 spaces in the lot behind the Cinema and even more spaces in the lot behind Wells Fargo Bank. It was decided that Doug will bring the matter of creating customer spaces for the Cinema to the Festival Committees in order to work out a solution amenable to all involved.
2. Chamber of Commerce Dues-The City received an invoice from the Chamber for \$564.40. Phil Vogel asked if this represented membership for all City employees. Mayor Houston indicated it does. Phil Vogel made a motion to pay the invoice. Ralph Widmer seconded. All ayes, motion carried.
3. Ordinance 2016-04-Additional Appropriation –City Attorney George Loy opened the public hearing per the additional appropriation procedure. Clerk Treasurer Jim Mann indicated the City was following a prescribed process as defined by the State Board of Accounts. The Police Department is selling 2 vehicles to the Fire Department and in order to use the funds the process must be followed. Tim McQuinn made a motion to move Ordinance 2016-04 to a second reading. Doug Pepple seconded. All ayes, motion carried.

New Business:

1. Cancellation of Warrants-2 year outdated checks. Phil Vogel made a motion to approve the list of outdated checks. Kim Kramer seconded. The Clerk Treasurer will return to monies back to the funds they were originally drawn from. The vote was all ayes, motion carried.
2. Policy for reporting shortages, losses, variances, and thefts and (3) Ordinance 2016-03 implementing of materiality policies and procedures for reporting losses. City Attorney George Loy discussed the State Examiner Directive regarding shortages, losses, and the like. The City needs to establish minimum thresholds for both cash and property where the Clerk Treasurer would be required to notify the State Board of Accounts of that amount. Accidents are excluded from this rule. Jim Mann indicated he would provide some additional direction as to what amounts the City should list in the ordinance. This will be taken up again at the March 21, 2016 Council Meeting.
4. Discussion of Liz’s Lift storage building expense-Cathy Gross indicated that the Mayor’s ADA Council has agreed to pay up to \$1,000.00 for the building. The total building expense is nearly \$4,500.00. Doug Pepple made a motion to approve up to \$3,500.00 for the storage building expense. Kim Kramer seconded. All ayes, motion carried.
5. Approval of Right of Way for the Fire Station (Driveway Cut)-Doug Pepple made a motion to approve a driveway cut for an apron at the fire station location along 6th Street. Tim McQuinn seconded. All ayes, motion carried.
6. Farmer’s Market-Tracy Cochran, Community Wellness Coordinator with Purdue Extension The Farmer’s Market will be expanded in 2016 to operate from May through October. There will be 2 locations in 2016. One will be downtown at the Plaza and the other on 6th Street. She presented the need for bathroom facilities. Water Superintendent Rod Pool said building rest rooms could be considered on the property North of Wells Fargo bank. It was recommended that Tracy reach out to the Presbyterian Church and the Methodist Church to inquire about using their bathroom facilities during the Farmer’s Market. Kim Kramer made a motion allow the Farmer’s Market to use the sidewalks and plaza areas. Doug Pepple seconded. All ayes, motion carried.
7. Colts Fan Fest-It was discussed that a tentative date of June 1st has been set for this event. The location may be moved to the Plaza if the Colts staff approves the Plaza location.

Accounts Payable Vouchers-None

Miscellaneous and all other matters-None

Adjournment-There being no further business the meeting adjourned at 7:11 p.m.

James D Mann
Clerk Treasurer
City of Monticello