

**MINUTES OF MEETING
COMMON COUNCIL
CITY OF MONTICELLO
MONDAY NOVEMBER 15, 2021**

The regular meeting of the Common Council, of the City of Monticello, Indiana, was held on November 15, 2021 at 6:00 p.m. The meeting was called to order by Mayor Cathy Gross and opened with the Pledge of Allegiance. The meeting was held at 120 W Washington Street and conducted in person and virtually using the Zoom virtual meeting format.

Roll call, by Clerk Treasurer Jim Mann, was answered “present and in person” by Mayor Cathy Gross, Councilors Bill Cheever, Ralph Widmer, Ken Houston, Kim Kramer and City Attorney George Loy. Council member Doug Pepple was absent.

Minutes-Bill Cheever made a motion to approve the minutes from the regular meeting of November 1, 2021. Ken Houston seconded the motion. Cheever-aye, Kramer-abstain, Houston-aye and Widmer-aye.

Additions & Deletions-Mayor Gross requested that a public hearing be added as # 2 under Old Business for “Close Out of the Covid-19 Small Business Grant Program”.

Citizen Participation-None

Department Head Reports- Street Commissioner Frank Arthur updated the Council on progress with the South Main sidewalk and the W Washington projects. On South Main there has been additional concrete poured on both sides of the street. A drain pipe is to be installed on 11-19-21 and work is still to be done on the Dodge Camp entrance. Frank said that LaPorte Construction is now working on the West Washington project.

Committee Reports-None

Old Business-

1. **Consideration of the Personnel Policy Manual**-Councilor Ralph Widmer outlined four changes to the policy manual draft dated April 1, 2021. 1) Page 16 has a grid that needs corrected under Length of Employment to state “January 1 of the First Calendar Year” and “January 1 after the Second Calendar Year”. Also, under the ** it should read “second January 1” rather than “third”. 2) Page 20 under Sick Leave Benefits-Remove the sentence in the second paragraph under this section 307 that reads “An eligible employee may only use sick leave benefits for an absence due to their own illness or injury”. This sentence contradicts what is stated in the first paragraph. 3) Page 45 under Section 702-Remove the second sentence in the first paragraph at the top of page 45. Also, in the third paragraph add the verbiage “over the counter drugs” to the sentences which have “prescribed drugs and CBD oils” in them. (There are 3 places) 4) Insert the COVID 19 City Policy and Procedures as an addendum in the back of the manual. Discussion centered on the need to review the manual and make changes as local, State, and Federal Laws change and require the City to alter the wording of the manual. Bill Cheever made a motion to approve the policy manual contingent upon the changes recommended. Kim Kramer seconded the motion. All ayes, motion carried.

2. **Public Hearing-Close Out of Covid-19 Small Business Grant**-Shawn Cain of KIRPC addressed the Council about the close out process and opened the public hearing at 6:28 pm. Shawn reported there were 29 businesses served by the \$250,000.00 grant. She asked if there were any comments by anyone present. A sign in sheet was circulated. There were no comments from the public. The hearing was closed at 6:31 pm.

New Business-

1. **White County Building & Planning-Joe Rogers-Zoning Amendment A67**-Director Joe Rogers outlined the details of Amendment A67. One of the main purposes of the amendment is to provide for the creation of a Plat Committee which would streamline the steps for members of the public to obtain approval on minor subdivision developments. Due to the fact that there were 77 pages to read over it was decided to table action on the amendment. Bill Cheever made a motion to table the matter until the December 6, 2021 Council meeting. Ken Houston seconded the motion. All ayes, motion carried.
2. **Update of the Resolution Authorizing the Investment of Public Funds**-Clerk Treasurer Jim Mann reported the resolution allows the Clerk to invest public funds for a period of one year. The resolution verbiage is the same as in previous years. Ralph Widmer made a motion to approve Resolution 2021-10 Authorizing the Investment of Public Funds. Kim Kramer seconded the motion. All ayes, motion carried.
3. **Accounts Payable Vouchers**-Bill Cheever made a motion to approve the accounts payable vouchers as presented. Ralph Widmer seconded the motion. All ayes, motion carried.

Miscellaneous and All Other Matters-None

Adjournment-There being no further business the meeting adjourned at 6:48 p.m.

James D Mann
Clerk Treasurer
City of Monticello