

**MINUTES OF MEETING
COMMON COUNCIL
CITY OF MONTICELLO
MONDAY DECEMBER 5, 2022**

The regular meeting of the Common Council, of the City of Monticello, Indiana, was held on December 5, 2022 at 6:00 p.m. The meeting was called to order at 6:08 pm by Mayor Cathy Gross and opened with the Pledge of Allegiance. The meeting was held at 120 W Washington Street and conducted in person and virtually using the Zoom virtual meeting format.

Roll Call: Called by Clerk Treasurer Jim Mann, was answered “present and in person” by Mayor Cathy Gross, Kim Kramer, Bill Cheever, Doug Pepple, Ken Houston, Dan Oldenkamp. and City Attorney George Loy.

Minutes: Bill Cheever made a motion to approve the minutes from the meeting of November 21, 2022. Kim Kramer seconded the motion. All ayes, motion carried.

Additions & Deletions-None

Citizen Participation- None

Department Head Reports-Parks Superintendent Mitch Billue reported the Christmas lights are now in place, the Parks Board approved the purchase of the utility tractor, and three quotes were sought to complete the flooring of the Nature Center with Miller Flooring having the low one of \$5,288.00. The final figure for the development of the 5 year Master Plan with HWC Engineering is \$47,800. Street Commissioner Frank Arthur indicated there have been 170 truckloads of leaves picked up so far in 2022. The repairs (sod placement) on W Washington Street will be finished on December 6th. Water Supervisor Wade Cohagan reported there have been 2 broken water mains recently and IDEM has completed their inspection of the department. He said he has been gathering information on tap fees for future consideration. Wastewater Supervisor Bob Lindley reported that catch basin repairs have been made at 3rd and Jefferson. One more requires coordination with the High School. Gary Ruston and John Borgers with Wessler will be making a site visit on the 7th to review biosolids plans. Safety Officer Bob Hickman outlined his efforts with training in the area of “confined space entry”. He also pointed out the significance of slips, trips and falls with the City workforce. ADA Coordinator Diane Bunnell outlined plans and activities for 2023. Police Chief Jeremy Kyburz reported two new police vehicles have been purchased are now being outfitted for active use. He said the Christmas Parade went well. Fire Chief Galen Logan indicated there were 248 ambulance runs in November.

Committee Reports-None

Old Business-None

New Business

- 1. Consideration of HSIP Grant-Street Department**-Mayor Gross reported that this grant had to be submitted on the 2nd. It is called the Highway Safety Improvement Grant. Frank Arthur said this is an 80/20 grant program. Frank stated that the grant award would be \$230,000.00. It would provide battery back up devices for the 7 traffic signals in Monticello. Ken Houston made a motion to approve applying for the HSIP grant. Bill Cheever seconded the motion. All ayes, motion carried.

2. **Policy Handbook Changes**-Council Member Dan Oldenkamp reported that the “working group” are planning to meet again later this week, make further corrections and re-distribute among the entire Council for their consideration.
3. **Transfer Ordinance 2022-25-Clerk Treasurer**-Mayor Gross indicated that funds would be transferred and then encumbered for 2023 in order to pay for the HR services provided by Henriott. Council President Bill Cheever indicated the entire audit document will be sent to the entire Council for review. Doug Pepple made a motion to approve Ordinance 2022-25 on first reading and move it to a second reading. Kim Kramer seconded the motion. Roll Call Vote: Cheever-aye, Kramer-aye, Pepple-aye, Houston-nay, and Oldenkamp-aye. Motion carried.
4. **Introduction of Ordinance 2022-24-Water Rates**-City Attorney George Loy explained that this evening’s meeting was an introduction of the proposed rates and that a public hearing will be held on December 19, 2022. Jessica Lynch representing Baker Tilly outlined that the ordinance defines the rates over 4 phases. She also stated that the first phase is mainly due to increased costs with the operations of the water utility. Jessica also indicated that the average water user of 533 cubic feet per month will see an increase of \$3.48 with their bill. Dan Oldenkamp made a motion to approve Ordinance 2022-24 on first reading and move it to a second reading. Kim Kramer seconded the motion. All ayes, motion carried.
5. **Amendments to Salary Ordinance 2022-16 and 2022-17**-Doug Pepple made a motion to approve Ordinance 2022-26 on first reading and move it to a second reading. Dan Oldenkamp seconded the motion. All ayes, motion carried. (Ord 2022-26 amends Ord 2022-16) Doug Pepple made a motion to approve Ordinance 2022-27 on first reading and move it to a second reading. Dan Oldenkamp seconded the motion. All ayes, motion carried. (Ord 2022-27 amends 2022-17)

Miscellaneous and All Other Matters-Bill Cheever reminded the Council meeting about the special joint meeting with the Redevelopment Commission on the 7th at 4:00 pm. Clerk Treasurer Jim Mann reported that the City’s 2020-2021 audit is complete and the exit conference with the Board of Accounts will be at 3:00 pm on the 7th.

Adjournment-There being no further business the meeting adjourned at 7:08 p.m.

James D Mann
Clerk Treasurer
City of Monticello