

**MINUTES OF MEETING  
COMMON COUNCIL  
CITY OF MONTICELLO  
MONDAY DECEMBER 4, 2023**

The regular meeting of the Common Council, of the City of Monticello, Indiana, was held on December 4, 2023 at 6:00 p.m. The meeting was called to order at 6:00 pm by Mayor Cathy Gross and opened with the Pledge of Allegiance. The meeting was held at 120 W Washington Street and conducted in person. It was also available via Zoom and live on Facebook.

**Roll Call:** Called by Clerk Treasurer Jim Mann was answered “present and in person” by Mayor Cathy Gross, Bill Cheever, Doug Pepple, Ken Houston, Kim Kramer, and City Attorney George Loy.

**Minutes:** Ken Houston made a motion to approve the minutes of November 20, 2023. Kim Kramer seconded the motion. All ayes, motion carried.

**Additions & Deletions**-None

**Citizen Participation**-None

**Department Head Reports**-ADA Coordinator Diane Bunnell reported that she has completed the annual update of the ADA Transition Plan & Title 6 documents which will be on the agenda for the 12-18-2023 Council meeting. Safety Compliance Officer Bob Hickman indicated that the Hazard Communication Program has been distributed to all City Departments. He said that the most problematic aspect of this is the required labeling of all chemicals. Data sheets will need to be maintained on the chemicals. Galen Logan reported the MFD received a \$80,000.00 EMS Training grant from IDHS which will fund teaching 10 paramedic students. Galen also reported that there were 266 runs in November, 210 were EMS, 56 Fire, and 55 of those out of Monon. Police Chief Jeremy Kyburz reported that EVOC Training was completed at the White County Airport with several local agencies participating. He also reported that in November there were 735 calls for service, 28 criminal arrests, 18, traffic arrests, and 335 traffic stops. Street Commissioner Frank Arthur reported that the Williams Street and 3<sup>rd</sup> & Jefferson Street projects are complete for the year. The traffic lights at N Main and Rickey are running again. Water Superintendent Wade Cohagan reported that the RCA project has slowed up because the contractor is waiting on parts. The City Park water line relocation is now completed. Parks Superintendent Mitch Billue reported that there is a power line at the exit from the park which will need to be re-located. Wastewater Superintendent Bob Lindley reported that Cleary Construction/Commonwealth excavated 400 feet of Beach Drive and removed an abandoned 12” clay tile. There still is a punch list on this project. Bob indicated there is a 1 year warranty in effect.

**Committee Reports**-None

**Old Business-**

1. **Street Department Request to Transfer Funds- Ordinance 2023-29-2nd Reading-**Doug Pepple made a motion to approve Ordinance 2023-29 on second reading. Bill Cheever seconded the motion. All ayes, motion carried.

**New Business**

1. **Police Department Encumbrance-Purchase of 2024 Ford Explorers-**Chief Jeremy Kyburz explained that he would like to encumber \$50,000.00 of 2023 funds towards a total of \$89,664.50 to be paid in 2024 out of the new equipment line.
2. **Parks Department Encumbrance-Completion of the 5 year Master Plan and City Pool Pump Repairs-**Parks Supervisor Mitch Billue explained the need to encumber 2023 funds to complete the Parks 5 year Master Plan in 2024 and use 2023 funds to make needed repairs on the City Pool's pump also in 2024.
3. **Resolution 2023-31-**Ken Houston made a motion to approve the resolution to encumber funds with the Street and Park Departments as presented. Doug Pepple seconded the motion. All ayes, motion carried.

**Miscellaneous and All Other Matters-**None

**Adjournment-**There being no further business the meeting adjourned at 6:28 p.m.

James D Mann  
Clerk Treasurer  
City of Monticello